SUBMISSION REQUIREMENTS FOR SIGNS, AWNINGS AND CANOPIES

<u>Definition of Signs, Awnings and Canopies:</u> The construction, reconstruction, replacement or alteration of any awning, canopy, advertising sign or business sign of <u>whatever shape, size or character.</u>

Applicant Name: ___Daniel Cardona   CAD SIGNS_____ Date Filed: _____

Property Address: __1 Hamilton St. Dobbs Ferry_____

Check Application Type (may be more than one):

☒ Sign   ☐ Awning   ☐ Canopy

Description of Proposed Work: - Sign G (3)= 2'8" x 2' = 5.33 sqft. Each. Total= 15.99 sqft.
                              - Sign F doble face = 1' x 3' = 3 sqft. Total= 6 sqft.

A copy of this completed form is to be included as a cover sheet for submissions to the AHRB.

In the table below, please indicate the type of submission by checking the applicable box or boxes indicated. Items denoted • in the column below your project type are the minimum required items for a complete application to the AHRB. Please indicate the type of submission. Please indicate by initialing each box in the appropriate column confirming that the information has been submitted. Do not initial for items if they are not included.

The AHRB reserves the right to ask for any additional information as specified on this form, if not included in the initial application, and may deem the application incomplete and not ready for review until this information is included. Resubmissions should reflect all comments made at the previous meeting and should be indicated with a note or a bubble on the plan, and shall include any additional requested information.

Initial Below ↓	☐ Sign	☐ Awning	☐ Canopy	☐ Freestanding Sign*	← Check Box (or Boxes) Above Appropriate Columns REQUIRED PLAN AND DOCUMENT SUBMISSION 1 PDF & 2 Paper COPIES OF EACH ITEM (unless otherwise specified)
	•	•	•	•	<u>Detailed</u> design/construction drawings of each proposed sign, awning or canopy, at a legible and measurable scale.
	•	•	•	•	Dimensions including height, length, thickness and depth of each proposed sign, awning or canopy.
	•	•	•	•	Proposed lettering, colors and graphics.
	•	•	•	•	Dimensions of letter heights and sentence lengths.

CONTINUED ON NEXT PAGE

	Sign	Awning	Canopy	Freestanding Sign*	
Initial Below ↓	☐	☐	☐	☐	**REQUIRED PLAN AND DOCUMENT SUBMISSION** **1 PDF & 2 Paper COPIES OF EACH ITEM** (unless otherwise specified)
	●	●	●	●	Sections through important elevations and typical trim at a scale to clearly show profiles, trims, corners and their sizes.
	●	●	●	●	Proposed method of attachment to the building.
	●	●	●	●	Building elevations and/or photo simulations showing the location of all proposed signs, awnings, canopies, proposed lighting and existing signs. Indicate height and width dimensions of storefront, ground plane location, height of all new work above ground plane.
	●	●	●	●	Clear, color photos of the existing building / premises showing existing conditions.
	●	●	●	●	Clear, color photos of the existing streetscape: to include 2 stores to the left and 2 stores to the right of the proposed site and the 5 stores directly across the street.
	●	●	●	●	Material, finish and color schedule is included on submitted plans.
	●	●	●	●	Specification sheet for each new exterior light fixture.
	●	●	●	●	Provide a note on plan indicating that all lighting shall comply with section 300-41
	●	●	●	●	(One set only) Actual material, finish and color samples to be presented at AHRB meeting.
				●	Proposed location of freestanding sign on site plan, including landscaping and lighting.*

* Freestanding signs to be reviewed and approved only in the DG or CP districts or with and subject to a ZBA variance.

Applicant Name: _Daniel Cardona_   Signature: _[signature]_   Date_01/19/22_

By signing this form you are affirming that you have included all the required information listed above.

Complete application received by the Village of Dobbs Ferry, on behalf of the Dobbs Ferry AHRB by:

Name_____Signature_____Date_____