

Village of Dobbs Ferry

Land Use Approval Application

Name of Proposed Development		
Applicant:		
Name		
Address		
Telephone		
Email Address		
Plan Prepared by:		
Name		
Address		
Telephone		
Email Address		
Request for Site Plan	Subdivision	Special Permit
Architect (Contact Information)		
Engineer (Contact Information)		

Owner (if different from Applicant) Address_____ Telephone_____ Ownership intentions, i.e. purchase options **Property Information** Location of site_____ Tax map description: Sheet_____ Block_____ Lot/Parcel_____ Current Zoning Classification_____ Description of Project_____ Signature of Applicant, if Owner or Signature of Owner ____

9/13/23

Date

Submittal Requirements

Plans attached are submitted at the direction of the Building Inspector for review by the following board (check all that apply):

In addition, a Short Environmental Assessment Form and Coastal Assessment Form must be submitted with each application.

Submittal Deadlines

Planning Board and Board of Trustees: All new applications must be received by the calendar marked deadline, 15 business days before the meeting. Items that were adjourned from the previous meeting must be submitted 10 business days before the meeting date.

All submissions and documents must be submitted to the Building Department.

Site Development Plan Review

Checklist

Technical Considerations:	Item Satisfied
North Arrow, Scale date	
Property boundary, dimensions and angles	
Easements and deed restrictions	
Names, locations and widths of adjacent streets	
Land use, zoning, ownership and physical improvement	
of adjacent properties	
<u>List of Required Plans for Approval:</u>	
Survey	
Existing Conditions Plan with Topography	
Site Plan with Zoning Table	
Landscaping Plans	
Tree Removal Plan	
Lighting Plans	
Architectural Plans	
Materials Specifications	
Erosion and Sedimentation Control Plan	
Grading and Drainage Plan with Topography	
Stormwater Plan	
IItilities Plan	

Other Site Plan Elements:

Building & Structures	
Natural Features	
Wetlands	
Hydrologic Features	
Floodplains	
Development Features	
Vehicular and Pedestrian ways including ingress and egress	
Site Improvements such as parking, storage, and recreation areas	
Signs	
Outdoor lighting and public address systems	

Restoration Specifications

SIDEWALKS: In the case of sidewalks, each slab of concrete cut or damaged by the opening shall be

replaced by new concrete, and no patching will be permitted.

ROADWAYS: On streets paved with blacktop or macadam, the existing pavement shall be cut back

eighteen (18) inches beyond the original cut and the entire area repaved with blacktop

or macadam to a depth of 2".

On streets paved with concrete or with a concrete base, the existing pavement shall be cut back twenty-four (24) inches beyond the original cut and the entire area repaved with concrete to match the existing street pavement.

Where an excavation is in a public roadway, the trench shall be filled to the level of the roadway with a 50 PSI K-crete or equivalent (cap-crete, etc.) For final restoration, the road shall be cut back as directed above, and the finished pavement shall be installed.

CURBS AND

DRIVEWAYS: Curbs shall be 16" stone or 18" concrete, with a 6" reveal. Where a curb

crosses a driveway, a minimum 1 1/2" reveal is required to the finished pavement

Standards for Building Permit

The items listed below should be reviewed by the applicant's design professional to aid in providing a complete submission.

1.	24" x 36" maximum drawing size
2.	Minimum scale: (1" = 30")
3.	Project Name
4.	Name and address of engineer and surveyor
5.	Name and address of owner of record and applicant
6.	Drawings signed and sealed by P.E. or R.A.
7.	Original drawing date & revision dates
8.	Tax map section and lot numbers
9.	Location plan with existing and adjacent zoning district
10.	Scale, north arrow, date of survey, property acreage, drawings numbered (i.e., 1 of 3, etc.)
11.	Minimum yard setbacks
12.	Provide bulk zoning table with all existing, proposed, and required conditions
13.	Estimated quantity of cut or fill to be imported or removed from site
14.	Topography at two feet maximum intervals
15.	Topography along streets adjacent to property
16.	Existing conditions.
17.	Total amount of site area disturbed
DRAIN	AGE
1.	Collect and convey driveway runoff.
2.	Roof drains to discharge to existing or proposed drainage system.
3.	Surface inlets provided where low points cannot be graded to drain
4.	Swale provided between buildings and embankment which slopes toward building
5.	Culverts provided where roads or driveways cross watercourses
6.	Catch basin spacing adequate
7.	All rim and invert elevations provided
8.	2 feet minimum cover of storm drains in roads, driveways, and parking areas. 18 inch
	minimum elsewhere
9.	Drywells provided with emergency overflow outlet pipes to grade. Multiple drywell
	systems should be connected by equalization pipes with rim and invert elevations posted
10.	Minimum storm drain pipe size 15" diameter
11.	Headwalls or end sections provided at pipe inlets and outlets
12.	Rip-rap provided at headwalls and end sections
13.	Provide cross section for pond or detention facility

SITE IN	GRESS/EGRESS
	Adequate sight distance at driveway intersection with road
	Site accessible to fire trucks, emergency vehicles, tractor-trailers for fill deliveries, etc.
	Backup space for parking area
4.	Driveways intersecting existing road at 90 degrees
SITE GF	RADING
1.	All proposed grading on property. Show limit line of disturbance.
2.	Driveway platform sloped at 4% maximum within 25 feet of centerline of street or within
	35 feet from the Right-of-Way, whichever is the greater distance.
3.	Driveway slope 14% maximum.
4.	Parking area 5% maximum.
	Paved areas 1 % minimum grade at curb line.
6.	Lawn area 2% minimum.
7.	Top and bottom of retaining wall elevations provided.
8.	Outside grade pitched away from residence.
9.	Guide rail provided at steep drop offs.
10.	Spot elevations at comers of residence and parking area where necessary to ensure
	positive drainage.
11.	Finished floor elevations provided including basement.
12.	Plans and calculations for walls ≥ 4 feet Signed & Sealed by P.E., R.A.
13.	Provide profiles of proposed roads with vertical geometry.
14.	Provide horizontal geometry.
GENER	<u>AL</u>
1.	Show existing and proposed utilities (water, sewer, etc.)
2.	Show snow piling areas.
3.	Show refuse areas with enclosures
4.	Show zoning map with districts (school, fire, etc.)

5. ____ Show signage.6. ____ Show landscaping.

9. ____ Provide lighting plan.

7. _____ Provide sections and details of retaining walls8. _____ Provide phasing plan for areas over 5 acres.

10. ____ Maintain low noise level at property line.11. ____ ADA compliance

MISCELLANEOUS ITEMS

	
1.	Proposed easements
	a Temporary construction
	b Drainage
	c Sight
	d Slope
	e Driveway access
2.	Existing sanitary disposal system in the vicinity of construction activity protected with
	temporary fencing.
SITE PI	LAN NOTES
1.	General construction notes.
2.	Construction Sequence shown on plans.
3.	The following notes shall be provided on the plans:
-	Should rock blasting be required, a permit application in accordance with Chapter 125 - Blasting and Explosives of the Village of Dobbs Ferry Code must be submitted to the Village by the applicant for review/approval.
-	The Village Engineer may require additional erosion control measures if deemed appropriate to mitigate unforeseen siltation and erosion of disturbed soils.
-	Built plans of the proposed driveway and drainage improvements shall be submitted to the Village Engineer for review prior to issuance of Certificate of Occupancy.
-	Fill material imported to the site shall be certified in writing by a New York Licensed Professional Engineer as clean, non-contaminated fill suitable for the intended use.
-	"Before the site plan is signed by the Chairman of the Planning Board, the applicant shall be required to post a performance bond or other type of acceptable monetary guaranty which shall be in an amount determined by the Planning Board and the Village Engineer and in a form satisfactory to the Village Attorney".
The fo	llowing notes shall be provided on plans that involve SWPPP's:
-	The applicant shall notify the Building Department Village's Consulting Engineer in writing at
	least 48 hours before any of the following so that any inspection may be performed.
	1 Start of construction
	Installation of sediment and erosion control measures.
	3 Completion of site clearing.
	4. Completion of rough grading.

____ Completion of final grading and stabi1ization of disturbed areas.

____ Installation of SMP's.

____ Closure of construction.

6. 7.

8.	Completion of final landscaping; and
9.	Successful establishment of landscaping in public areas.

- "The owner or operator shall have a qualified inspector inspect and document the effectiveness of all erosion and sedimentation control practices and prepare inspection reports at least once a month. These reports must be kept on site and available for review".

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

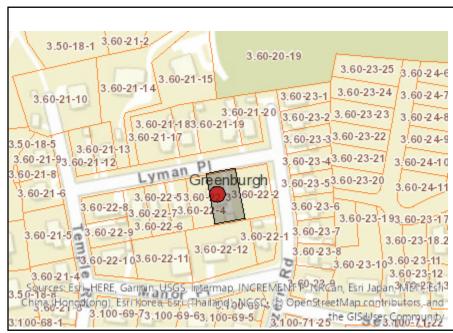
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information							
Name of Action or Project:							
Project Location (describe, and attach a location map	p):						
Brief Description of Proposed Action:							
Name of Applicant or Sponsor:			Teleph	none:			
			E-Mail	1:			
Address:							
City/PO:			State:		Zip C	ode:	
Does the proposed action only involve the legis administrative rule, or regulation?	lative adoption o	of a plan, local	l law, or	dinance,		NO	YES
If Yes, attach a narrative description of the intent of may be affected in the municipality and proceed to F				nental resources the	at		
2. Does the proposed action require a permit, appr	oval or funding	from any othe	er goveri	nment Agency?	_	NO	YES
If Yes, list agency(s) name and permit or approval:							
 a. Total acreage of the site of the proposed action b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous or controlled by the applicant or project specified) 	s properties) owi	ned		acres acres			
4. Check all land uses that occur on, are adjoining of	or near the propo	sed action:					
5. Urban Rural (non-agriculture)	Industrial	Commercia	ıl I	Residential (subur	ban)		
☐ Forest Agriculture	Aquatic	Other(Spec	cify):				
☐ Parkland							

5.	Is t	the proposed action,	NO	YES	N/A
	a.	A permitted use under the zoning regulations?			
	b.	Consistent with the adopted comprehensive plan?			
-	T. 4			NO	YES
6.	IS T	he proposed action consistent with the predominant character of the existing built or natural landscape?	l		
7.	Is t	he site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Y	Yes,	identify:			
				NO	YES
8.	a.	Will the proposed action result in a substantial increase in traffic above present levels?		NO	IES
	b.	Are public transportation services available at or near the site of the proposed action?			
	c.	Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
9.	Do	es the proposed action meet or exceed the state energy code requirements?		NO	YES
If t	he p	roposed action will exceed requirements, describe design features and technologies:			
10.	Wi	Il the proposed action connect to an existing public/private water supply?		NO	YES
		If No, describe method for providing potable water:			
11.	Wi	Il the proposed action connect to existing wastewater utilities?		NO	YES
		If No, describe method for providing wastewater treatment:			
12	a I	Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or distric	t	NO	YES
wh	ich i	s listed on the National or State Register of Historic Places, or that has been determined by the			TES
		ssioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the egister of Historic Places?			
arc		Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for logical sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13.		Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain		NO	YES
	we	tlands or other waterbodies regulated by a federal, state or local agency?			
	b. '	Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Y	Yes,	identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐Shoreline ☐ Forest Agricultural/grasslands Early mid-successional		
Wetland Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		
16. Is the project site located in the 100-year flood plan?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,		
a. Will storm water discharges flow to adjacent properties?		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES
or other liquids (e.g., retention pond, waste lagoon, dam)?	1,0	125
If Yes, explain the purpose and size of the impoundment:		
	<u> </u>	
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES
If Yes, describe:		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE MY KNOWLEDGE	ST OF	
Applicant/sponsor/name:		
SignatureTitle:		



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	Yes
Part 1 / Question 7 [Critical Environmental Area - Identify]	Name:Juhring Estate, Reason:Drainage and open space resource, Agency:Dobbs Ferry, Village of, Date:1-27-96
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No



Village of Dobbs Ferry Building Department Village Hall - 112 Main Street Dobbs Ferry, New York 10522 Phone; (914) 231-8513 - Fax: 914-693-3470

LWRP CONSISTENCY REVIEW COASTAL ASSESSMENT FORM

Name of Applicant:
Mailing address:
Telephone number:
Tax Lot#:
Application number, if any:
A. INSTRUCTIONS (Please print or type all answers)
1. All applicants, including the Village of Dobbs Ferry and other agencies, shall complete this CAF for proposed actions subject to Local Law# 10-05 - LWRP Consistency Law. This assessment is intended to supplement other information used by the Dobbs Ferry Planning Board in making a

- for proposed actions subject to **Local Law# 10-05 LWRP Consistency Law.** This assessment is intended to supplement other information used by the Dobbs Ferry Planning Board in making a determination of consistency with the Coastal Management Policies set forth in the Dobbs Ferry Local Waterfront Revitalization Program(LWRP).
- 2. All applicants shall complete Sections B and C of this Coastal Assessment Form. If the proposed action meets any of the criteria listed in Section C, Section D must be completed.
- 3. In Section D, a proposed action should be evaluated as to its potential beneficial and/or adverse effects upon the coastal area and how it may affect the achievement of the specific policy standards contained in the LWRP and the LWRP Consistency Law.
- 4. Once evaluated, a proposed action may need to be analyzed in more detail and, if necessary, modified prior to making a determination that it is consistent with the LWRP policy standards. If an action to be certified as consistent with the LWRP policy standards, it shall not be undertaken.

B. DESCRIPTION OF SITE AND PROPOSED ACTION

1. Type of action (check appropriate response):
a) Directly undertaken (e.g., capital construction, planning activity, agency regulation, land transaction)
b) Financial assistance (e.g., grant, loan, subsidy)

Village of Dobbs Ferry - LWRP Consistency Review COASTAL ASSESSMENT FORM (5/20/2022)

		ermit, approval, license, certification arty or Agency undertaking action:
2.	Desc	ribe nature and extent of action:
3.	Loca	tion of action (Street or Site Description):
		DASTAL ASSESSMENT CRITERIA check any of the following criteria that describe the proposed action.
		1. The proposed action has direct contact with coastal waters, i.e., the Hudson River and/or its tributaries - Wickers Creek and the Saw Mill River.
		2. The proposed action utilizes coastal waters, either directly or indirectly.
		3. The proposed action involves natural features such as tree cover, hillsides, steep slopes, ridgelines and wetlands that either effect or are affected by coastal waters.
		4. The proposed action demonstrates a relationship to coastal waters. The relationship may be recreational, cultural, historic, or business.
		5. The proposed action has a direct visual relationship with coastal waters and their waterfronts.

If the proposed action meets any of the above criteria, Section D must be completed.

D. COASTAL ASSESSMENT

The following thirteen questions are based directly on the Coastal Management Policies set forth in Section ill of the Dobbs Ferry LWRP. The preparer of this form should review these policies which are available online at www.dobbsferry.com/content/waterfront and also on file in the Village of Dobbs Ferry Clerk's office. Please answer every question and provide a brief explanation. If necessary, you may attach further explanation or refer to other available documentation relating to the proposed action.

1.	Applicant Does the proposed action foster a pattern of development in the coastal area that enhances community character, open space preservation, use of existing infrastructure, use of a coastal location? YESNONot Applicable
2.	Does the proposed action preserve historic and archaeological resources? YESNONot Applicable
3.	Does the proposed action protect existing scenic resources or enhance visual quality in the community? YESNONot Applicable
4.	Does the proposed action minimize loss of life, structures, and natural resources from flooding and erosion? YESNONot Applicable
5.	Does the proposed action protect or improve water resources? YESNONot Applicable
6.	Does the proposed action protect or restore ecological resources, including significant fish and wildlife habitats, wetlands, and rare ecological communities? YESNONot Applicable

7. E	Ooes the proposed action protect and/or improve air quality? YESNONot Applicable
]	Does the proposed action minimize environmental degradation from solid waste and hazardous substances and wastes? YESNONot Applicable
,	Does the proposed action improve public access to and recreational use of public lands and waters? YESNONot Applicable
(Does the proposed action protect water-dependent uses, promote siting of new water-dependent uses in suitable locations, and/or support efficient harbor operation? YESNONot Applicable
11.	Does the proposed action promote the sustainable use of fish and wildlife resources? YESNONot Applicable

YES1	sed action protect agricultural la	lands?	
resources?	NONot Applicable	e use and development of energy and mineral	
	MARKS OR ADDITIONAL I	INFORMATION: mplete this form, please contact Village of Build	
			ling
Preparer's Name:	Telephone:	<u>:</u>	ling
Name:		: Date	ding
Name:	Agency:		ding
Name:	Agency:		ding