

## MEMORANDUM

**TO:** Stephen Hunter, Planning Board Chairman

**CC:** Planning Board Members  
Melissa Gilbon Ferraro, Village Administrator  
Dan Roemer, Building Inspector  
Dan Pozin, Planning Board Attorney  
Valerie Monastra, Village Planner

**FROM:** Anthony Oliveri, P.E.

**DATE:** April 26, 2022

**RE:** Site Plan Review  
2 Summit Terrace  
Village of Dobbs Ferry

With regard to the above-mentioned project, this office has reviewed the following plans and submittals:

- Kitchen and Dining Room Renovation, Baird Residence Site Plan, created by Mitchell Koch Architects, Last dated 2/21/2022
- Various documents (Plan Submittal form, Site Development Plan Review, Short Environmental Assessment Form, Site Plan Checklist, Escrow account, Check, Affidavit of Notice, Letter, Mailing List, Certified Mail Receipts, Yard Signs

This plan has not been reviewed by this office for compliance with the zoning code.

Project Description: Remodel Kitchen and extend room to create new dining area. Partially reconfigure garage and reduce size of garage door.

Our office has reviewed the site plan set and have no comments other than erosion and sediment control measures noted on the plan should be installed prior to the start of any construction activity.

Thank you