



VILLAGE OF DOBBS FERRY

Building Department
112 Main Street, Dobbs Ferry, NY 10522
Phone: (914) 231-8509 | Fax: (914) 693-3470

Daniel Roemer
Building Inspector

RECEIVED

FEB 14 2024

VILLAGE OF DOBBS FERRY
BUILDING DEPARTMENT

Date 02/14/2024

Permit Application

Application Number AT2024-0011

Job Location 75-137 BEACON HILL DR Lot # 3.90-67-1

Owner: AFP TWENTY NINE CORP
141 HALSTEAD AVE
MAMARONECK, NY 10543
914-494-7226

Applicant: Sheronda Robinson
Manor House Drive
Dobbs Ferry, NY 10522
(914)336-1429
srobinson@stillmanmanagement.com

Application Type: Tree Removal Estimated Cost of Construction: \$

Description of Work: removal of Boxelder in courtyard between Bldg D/F - reference unit #101

Form Questions:

Diameter of Tree to be Removed	25"
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Application Parcel Owner Contact:

Parcel Owner Email	srobinson@stillmanmanagement.com
Parcel Owner Phone	19143361429

Job Location: MANOR HOUSE DR

Parcel Id: 3.90-61-15

AFFIDAVIT OF APPLICANT

I Sheronda Robinson ^{Stillman management} being duly sworn, depose and says: That s/he does business as: reality Corp with offices at: Manor House Drive Dobbs Ferry NY. 10523 and that s/he is:

☒ The owner of the property described herein.

☐ The _____ of the New York Corporation _____ with offices at: _____ duly authorized by resolution of the Board of Directors, and that said corporation is duly authorized by the owner to make this application.

☐ A general partner of _____ with offices _____ and that said Partnership is duly authorized by the Owner to make this application.

☐ The Lessee of the premises, duly authorized by the owner to make this application.

☐ The Architect or Engineer duly authorized by the owner to make this application.

☐ The contractor authorized by the owner to make this application.

That the information contained in this application and on the accompanying drawings is true to the best of his knowledge and belief. The undersigned hereby agrees to comply with all the requirements of the New York State Uniform Fire Prevention and Building Code, the Village of Dobbs Ferry Building Code, Zoning Ordinance and all other laws pertaining to same, in the construction applied for, whether or not shown on plans or specify in this application.

Sworn to before me this 8 day of February of 2024.

Notary Public / Commission of Deeds

Applicant's Signature



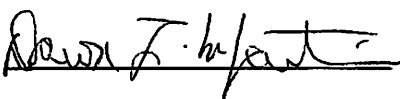
PROPERTY OWNER'S AUTHORIZATION

I Sheronda Robinson as the owner of the subject premises and have authorized the contractor named above to perform the work under the subject application.

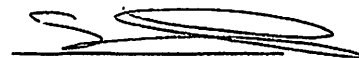
Owner phone number 19143361429. Owner email address srobinson@stillmanmanagement.com

Sheronda Robinson I hereby acknowledge that it is my responsibility as the property owner to ensure that if the permit (if issued) receives a Final Certificate of Approval from the Building Department and further that if a Final Certificate of Approval is not obtained upon completion of the construction, a property violation may be placed on the property for which this permit is being requested.

Sworn to before me this 8 day of February of 2024.



Notary Public / Commission of Deeds



PROPERTY OWNER's SIGNATURE

DAWN L. MARTIN
Notary Public State of New York
No.01MA6344674
Qualified in Bronx County
Commission Expires July 18, 2024

George Latimer
Westchester County Executive

Westchester
County

James Maisano
Director, Consumer Protection

Department of Consumer Protection Home Improvement License

ALMSTEAD TREE & SHRUB CARE COMPANY, LLC

58 BEECHWOOD AVENUE

NEW ROCHELLE, NY-10801

This license is issued in accordance with Article XVI of the Westchester County Consumer Protection Code and is valid only upon presence of the official department seal. Proof of citizenship or immigration status is not required for issuance of this license.

NOT FOR FEDERAL PURPOSES

License Number

WC-16727-H05



Date of Expiration

06/22/2025





15 Broadway
Hawthorne, NY 10532
Phone (914) 741-1510
Fax (914) 741-2202
www.almstead.com

arbor care plant health care lawn care organic consulting

January 11, 2024

Beacon Hill Apartments
Attn: Sheronda
111 Beacon Hill Drive
Dobbs Ferry, NY 10522

Dear Sheronda,

Thank you for choosing Almstead Tree and Shrub Care Company for your professional arboricultural needs. Enclosed please find my recommendations for your property.

In order to proceed, please complete the Authorization to Proceed page and return it to our office with a 1/3rd deposit.

If you have any questions, don't hesitate to reach out to me or our Office Manager, Kristin. My email is pmcvey@almstead.com and our phone number is 914-741-1510. You can also find detailed descriptions of our services online at almstead.com.

Sincerely,

A handwritten signature in black ink that reads 'Patrick McVey'.

Patrick McVey
ISA Certified Arborist-NY #5385



The science of preserving nature since 1964

WC16725-H05



Arbor Care Definitions

Pruning Standards: Experts in the field of arboriculture have established a committee to develop standards of tree maintenance. This committee, working with the American National Standards Institute (ANSI), developed standards from pruning and other aspects of tree care. These standards provide for a higher, more uniform level of service and help ensure public safety.

Almstead adheres to the principals of the International Society of Arboriculture (ISA), the Tree Care Industry Association (TCIA) and *The American National Standard for Tree Care Operations – Tree, Shrub and other Woody Plant Maintenance – Standard Practices (ANSI A300)*. All work shall be completed in compliance with A300 Standards.

Pruning Objectives:

Structural Pruning: Structural pruning shall consist of selective pruning to improve tree and branch architecture primarily on young- and medium-aged trees.

Restoration Pruning: Restoration shall consist of selective pruning to redevelop structure, form, and appearance of severely pruned, vandalized, or damaged trees.

Vista Pruning: Vista/view pruning shall consist of the use of one or more pruning methods (types) to enhance a specific line of sight.

Pruning Methods:

Prune to Clean: Cleaning shall consist of pruning to remove one or more of the following non-beneficial parts: dead, diseased, and/or broken branches.

Prune to Thin: Thinning shall consist of selective pruning to reduce density of live branches.

Prune to Raise: Raising shall consist of pruning to provide vertical clearance.

Prune to Reduce: Reducing shall consist of pruning to decrease height and/or spread.

Take Down: Removing a tree and cutting stump as flush to grade as possible.

Stump Grinding: Grinding the stump to recommended depth below grade and backfilling with the resulting debris/wood chips.

Cabling: Cables restrict the distance that branches can move in relation to each other. Installed across a weak junction, they will greatly reduce the risk of failure. Installed on overextended branches, they can be used to support the branch.

Bracing: Brace rods are used to reduce the risk of two or more stems spreading farther apart or moving sideways in relation to each other. They are also used to fasten together a junction or branch that is split apart.

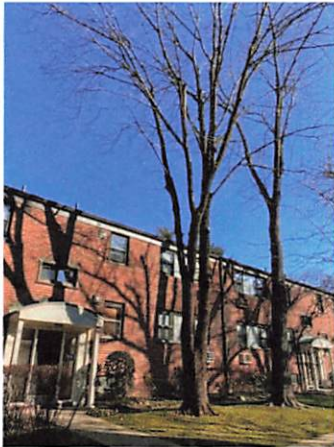


Arbor Care Recommendations

The following recommendations are for Arbor Care on the property, which includes all phases of pruning, cabling, and tree removals. Unless otherwise noted: branches are chipped and removed from the property, and stumps are cut as close to grade as conditions will allow; and when stump grinding is recommended, stumps are ground 6-8" below grade and the hole is backfilled with the resulting debris.

Location: Courtyard Area – Building D/F

1. Prune twin stem Norway Maple to clean crown of dead limbs 2" in diameter or larger.
REF. #99



Twin stem Norway
Maple. Item #1

2. Prune Black Walnut 36" DBH to clean crown of dead limbs.
Note: Observed multiple dead limbs 4" in diameter or larger.
3. Take down Boxelder 25" DBH due to decline and structural decay.
REF. #101



Boxelder 25" DBH.
Item #3

4. Stump grind Boxelder approximately 6-8" below grade. Remove debris and leave level to grade.



101 - 105

5. Prune Honey Locust, border to parking area, to thin crown. Prune to raise and reduce lower crown from parking area, walkway and prune to clean crown.

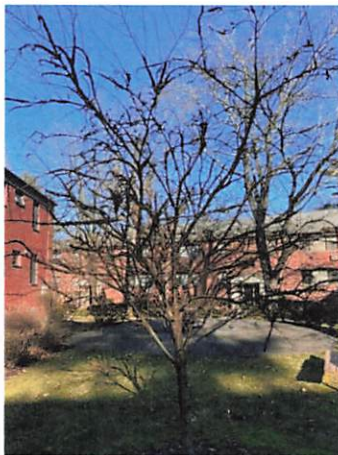
Note: Cars must be clear.



Honey Locust. Item
#5

SITTING AREA

6. Take down Purple Plum 5" DBH due to decline and fungal damage (Black Knot). Grind stump approximately 6-8" below grade.



Purple Plum. Item #6



7. Prune to thin crown of Honey Locust. Prune to reduce 8" diameter limb encroaching Crabapple and roof for clearance. Prune to clean crown of dead branches 2" in diameter or larger.

REF. #101



Honey Locust. Item
#7

8. Prune Crabapple to reduce and thin crown. Prune to clean crown.

REF. #101

UNIT 97 – REF. B/C PARKING AREA

9. Prune Pin Oak to clean crown of dead limbs 2" in diameter and larger. Prune to raise lower crown over roof for clearance.
10. Prune two (2) Black Walnuts right side of service road to clean crowns of dead branches 2" in diameter or larger.

BUILDING A

11. Neighboring Empty Lot- Prune Maple Tree, two limbs above walkway, to reduce back to main stem.
12. Lawn Area Corner of Beacon Hill Drive and Keller Lane- Take down Purple Plum 5" DBH due to decline and fungal damage (Black Knot) and grind stump approximately 6-8" below grade and back fill debris.

All brush to be chipped and remove debris.



Purple Plum. Item #12

Cost of All Labor, Equipment and Disposal.....\$6,510



Almstead Tree & Shrub Care Co.
15 Broadway, Hawthorne, NY 10532

Phone: 914-741-1510
Fax: 914-741-2202

Authorization to Proceed

☒ **Check for Authorization**

☐ Arbor Care: Tree Removal and Pruning

\$6,510

Amount of Deposit ($\frac{1}{3}$ or greater): \$ _____

☐ **Pay by Check**

Please make checks payable to Almstead Tree & Shrub Care Company.

☐ **Pay Online**

Pay your deposit online easily and securely using any major credit card. Simply visit almstead.com/payment and reference the following invoice number: BEACONHILL

☐ **Pay by Credit Card**

The credit card provided will be charged for the deposit of the work outlined above. Unless otherwise noted, this credit card will also be charged for the balance upon completion of the work.

Name on card: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ AmEx

Billing Address: _____

Card Number: _____

City: _____

Expiration Date: _____ CVC: _____

State: _____ Zip: _____

Almstead Tree & Shrub Care Company is authorized to proceed with the work outlined in this proposal. I understand that the amounts listed above do not include sales tax, and that I am responsible for payment of same, or for providing a Tax-Exempt Certificate to Almstead Tree, Shrub & Lawn Care.

Authorization Signature: _____

Date: _____

Customer: BEACONHILL



Terms and Conditions

The following terms and conditions are a part of the confirmation of work to be performed by ALMSTEAD TREE & SHRUB CARE COMPANY, LLC (hereinafter "ALMSTEAD") and with the information on the front, constitute the entire agreement. This proposal is valid for 90 days.

Performance by Almstead Work crews will arrive at the job site unannounced unless otherwise noted herein. ALMSTEAD shall attempt to meet all performance dates, but shall not be liable for damages due to delays for inclement weather or other causes beyond its control. The client shall not be relieved of his responsibility because of delays. Our Plant Health Care and Lawn Care programs are designed to manage and not eradicate pest and disease infestations. Horticulturally tolerable levels of pests and disease may still be present after treatment. Any epidemic infestation may require additional visits at additional cost to the client, pending client approval. As grass and other plant life are living, changing organisms affected by several factors beyond our control, no guarantee on turf, plant or general landscape safety, health or condition is expressed or implied in this contract unless specifically stated in writing. At each Plant Health Care or Lawn Care application, an evaluation will be left indicating the service(s) performed and, if necessary, any additional recommendations. Re-measurement of your lawn may also be performed if there is a discrepancy; should this occur, you will be notified of any resulting price adjustments.

Workmanship All work will be performed in a professional manner by experienced personnel outfitted with the appropriate tools and equipment to complete the job properly. Our work meets and exceeds the guidelines and standards set forth in section Z133.1 of ANSI A300 by the American National Standards Institute (ANSI) and endorsed by the National Arborist Association. The client is responsible for advising ALMSTEAD regarding the location of underground utilities, including irrigation systems and invisible fencing, in the area where work is to be done. ALMSTEAD shall not be responsible for damage to such utilities unless the location has been indicated prior to the commencement of work. Unless otherwise indicated herein, ALMSTEAD will remove wood, brush and debris incidental to the work.

Insurance ALMSTEAD is insured for liability resulting from injury to persons or negligent damage to property, and all its employees are covered by Workers' Compensation Insurance. A certificate of insurance is available upon request.

Access to Work The client shall provide free access to work areas

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or ALMSTEAD employees and vehicles and agrees to keep driveways clear and available for movement and parking of required trucks and equipment during normal working hours. ALMSTEAD employees shall not be expected to keep gates closed for children or animals.

Ownership The client warrants that all plant material and property upon which work is to be performed are either owned by the signatory to this agreement or that permission for the work has been obtained from the owner by the signatory. It is further agreed that the property owner or representative shall be responsible for obtaining any and all permits which may be required by local authorities. ALMSTEAD is hereby held harmless from all claims for damages resulting from the client's failure to obtain such permits.

Product Information Certain states require that specific product application information be submitted to the client. We will send you our DataBook, which provides approximate dates of application and ingredient information when required. Please note that *the property owner or owner's agent may request the specific date or dates of the application(s) to be provided and, if so requested, the pesticide applicator or business must inform of the specific dates and include that date or dates in the contract.* Your written authorization on the reverse of this form waives any pre-notification unless otherwise noted.

Plant Health Care and Lawn Care Applications ALMSTEAD will be responsible for the proper application of any formulation that is commonly used in the industry to control specific problems affecting trees, shrubs, or lawns. However, ALMSTEAD shall not be responsible for any unforeseen, unusual, or abnormal reaction in persons, pets, or other animals resulting from the use of such materials. The parties agree that in no instance may the client seek damages in excess of the contract price.

Removal ALMSTEAD will render complete removal of the tree within 6" of ground level and cleanup of all debris, unless otherwise noted. Additional charges may be levied for unseen concrete or metal in tree upon notification of owner. Some lawn damage is expected when removing trees.

Cabling/Bracing Cabling and bracing of trees is intended to reduce hazard potential only. It does not permanently remedy structural weakness, is not a guarantee against failure and requires periodic inspection.

Terms of Payment All accounts are net payable upon receipt of invoice. A service charge of 1.5% per month, which is an annual percentage rate of 18%, will be added to accounts thirty days after invoice date. If outside assistance is used to collect the account, the client is responsible for all costs associated with the collection including, but not limited to, attorney fees and court costs. ALMSTEAD reserves the right to make reasonable changes in price on an annual basis to automatically renewing contracts based upon market conditions.

Concealed Contingencies The client agrees to pay ALMSTEAD on a time and materials basis for any additional work required to complete the job occasioned by concrete, or other foreign matter, or stinging insect nests in the tree(s) or branches, rock, pipe or electrical lines encountered in excavations and not described on the face of this agreement, or any other condition not apparent in estimating the work specified.

Guarantee At Almstead Tree & Shrub Care, we want to exceed your expectations of us. If you are not happy with us for any reason, please call. We will take all reasonable steps to correct the situation. If our treatments have failed to reduce or eliminate the problem we originally treated, we will re-treat the problem or provide appropriate care at no charge. We strive to guarantee your satisfaction.

Ken Almstead, CEO

Westchester Home Improvement No. WC16727H05