



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

MEETING DATE: February 27, 2024

AGENDA ITEM SECTION: Resolutions

AGENDA ITEM NO. : 5

AGENDA ITEM:

Resolution: Consider a resolution to renew a petroleum bulk storage permit for the storage of fuel at the DPW garage

ITEM BACKUP DOCUMENTATION:

1. Draft resolution
2. Memorandum dated February 22, 2024 from Jennifer Dorman/DPW Senior Office Assistant to Mayor Rossillo and the Board of Trustees
3. Petroleum Bulk Storage Registration Renewal Notification

**RESOLUTION OF THE BOARD OF TRUSTEES TO AUTHORIZE THE
DEPARTMENT OF PUBLIC WORKS TO RENEW A PETROLEUM BULK
STORAGE PERMIT FOR THE STORAGE OF FUEL AT THE DPW GARAGE**

WHEREAS, every three years, the Village is required to renew a permit for the storage of gasoline and diesel at the DPW garage; and

WHEREAS, the permit expires in May 2024 and the cost to renew the permit is \$330.00; and

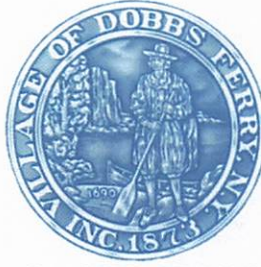
WHEREAS, the permit is so the Village can store gasoline and diesel on our property at the DPW garage; and

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Dobbs Ferry Board of Trustees of the Village of Dobbs Ferry hereby authorizes the Department of Public Works to renew a petroleum bulk storage permit for the storage of fuel at the DPW garage; and be it further

RESOLVED, that this Resolution shall take effect immediately.

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VILLAGE OF DOBBS FERRY
Department of Public Works
112 Main Street
Dobbs Ferry, New York 10522
TEL: (914) 231-8507 • FAX: (914) 693-3470

Memorandum

To: Mayor Rossillo & the Board of Trustees
Cc: Robert Yamuder, Village Administrator
From: Jennifer Dorman, DPW Senior Office Assistant
Date: 2/22/2024
Re: Petroleum Bulk Storage Renewal

Every three years, the Department of Public Works is required to renew our permit with the Westchester County Department of Health for the storage of gasoline and diesel for our fuel pumps at the DPW Garage. Our current permit expires May 2024, so we wanted to submit the renewal documentation ahead of the expiration. See attached application and information. The cost of the permit is \$330.00. We are requesting that the Board authorize the execution of the attached resolution and authorize payment of \$330.00 for the cost of the renewal.

Thank you for your consideration.



PETROLEUM BULK STORAGE
**REGISTRATION RENEWAL
NOTIFICATION**

George Latimer
County Executive

Sherlita Amler, MD
Commissioner of Health

Steven Trezza
Village of Dobbs Ferry
112 Main Street
Dobbs Ferry NY 10522

Date: 02/01/2024
Facility: 3-801455
1 Stanley Avenue
Dobbs Ferry, NY

The Petroleum Bulk Storage registration for the referenced facility will expire on 05/15/2024. Article XXV, section 873.2501.9.c of Westchester County's Petroleum Bulk Storage (PBS) code requires that the registration be renewed every three years.

Please review the enclosed populated PBS registration application for accuracy and make and highlight changes as necessary. Note in Section A the following items must be updated, i.e., gasoline dispensing sites; tank ownership; owner type; type of petroleum facility; Class A and B operator (if applicable); and email Address. Be sure to sign and date application.

Include the registration fee in your application package. Make checks payable to Westchester County Department of Health.

The fee schedule is as follows:	
1 tank	\$330
2 tanks	\$530
3 tanks	\$660
Each Additional Tank	Add \$65 per tank
Stage I and/or II Vapor Collection System	\$300

FEB 2 '24 RCVD

Failure to submit an acceptable renewal package prior to registration expiration is a violation of the Petroleum Bulk Storage code and is subject to a maximum civil penalty of up to \$37,500 plus additional late filing fees of \$100.00 per facility.

If you no longer own this facility, please provide the current owner's name and address if known.

Current PBS forms, instructions and information can be found on our website. Refer to the following link: <http://health.westchestergov.com/petroleum-bulk-storage>

If you need assistance in completing applications please call our department at 914-864-7278 or 914-864-7279 to discuss with staff or to schedule an appointment to meet with staff. Please call to schedule an appointment.

SECTION B - TANK INFORMATION

Provide details for each regulated active (in service or temporarily out of service) tank. See "Section B - Tank Information" of the "Application Instructions" for direction on the information to be provided. Refer to "Key Codes for Section B" for the selection numbers to enter in the columns. Complete one line per tank; use additional forms as necessary. Enter one choice per column. Two entries may be made in columns with dotted separators, you may indicate a primary and secondary choice. Leave one column blank if there is no second choice. For all entries of "99. Other", a description must be provided on a separate sheet of paper listed by Tank ID.

Action (if tank already exists - leave blank)	Tank ID	Tank Location	Status	Installation Date (Action 1,2,4,5) or Permanent Closure Date (Action 3) Circle which (MMYY)	Capacity (Gallons)	Product Stored % (if gas w/ ethanol or biodiesel)	Tank Type	Tank Internal Protection	Tank External Protection	Tank Secondary Containment	Tank Leak Detection	Tank Overfill Prevention	Tank Spill Prevention	Pumping/Dispensing Method	Piping Location	Piping Type	Piping External Protection	Piping Secondary Containment	Piping Leak Detection	Check box if UDC (Under Dispenser Containment) is present	Check box if tank is owned by party other than listed as Owner in Section A
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001a	3	1	1/01/2008	2000	0009	1	0	:	12	5	4	:	1	1	1	2	1	:	0	0	<input type="checkbox"/>	<input type="checkbox"/>
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001b	3	1	1/01/2008	2000	0008	1	0	:	12	5	4	:	1	1	1	2	1	:	0	0	<input type="checkbox"/>	<input type="checkbox"/>
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PETROLEUM BULK STORAGE APPLICATION - SECTION B - TANK INFORMATION - CODE KEYS

Action (1)

1. Initial Listing
2. Add Tank
3. Close/Remove Tank
4. Information Correction
5. Repair/Refine Tank

Tank Location (3)

1. Aboveground-contact w/ soil
2. Aboveground-contact w/ impervious barrier
3. Aboveground on saddles, legs, stilts, rack or cradle
4. Partially buried tank (Tank with 10% or more below ground)
5. Underground including vaulted with no access for inspection
6. Aboveground in Subterranean Vault w/ access for inspection

Status (4)

1. In-service
2. Out-of-service
3. Closed-Removed
4. Closed-In Place
5. Tank converted to Non-Regulated use

Products Stored (7)

Heating Oils: On-Site Consumption

0001. #2 Fuel Oil
0002. #4 Fuel Oil
0250. #6 Fuel Oil
0003. #8 Fuel Oil
0012. Kerosene
0501. Clarified Oil
2711. Biodiesel (Heating)
2042. Used Oil (Heating)

Heating Oils: Resale/Redistribution

2718. #2 Fuel Oil
2710. #4 Fuel Oil
2720. #6 Fuel Oil
2721. #8 Fuel Oil
2722. Kerosene
2723. Clarified Oil
2724. Biodiesel (Heating)

Motor Fuels

0000. Gasoline
2712. Gasoline/Ethanol
0008. Diesel

2710. Biodiesel
0011. Jet Fuel
1044. Jet Fuel (Biodiesel)
2641. Aviation Gasoline

Emergency Generator Fuels

0001. #2 Fuel Oil
2730. Biodiesel (E-Gen)
2731. Diesel (E-Gen)

Lubricating/Cutting Oils

0013. Lube Oil
0015. Motor Oil
1045. Gear/Spindle Oil
0010. Hydraulic Oil
0007. Cutting Oil
0021. Transmission Fluid
1538. Turbine Oil
0306. Petroleum Grease

Oils Used as Building Materials

2626. Asphaltic Emulsions
0748. Form Oil
- Petroleum Spirits
0014. White Mineral Spirits
1731. Naphtha

Mineral/Insulating Oils

0020. Insulating Oil (e.g., Transformer, Cable Oil)
2630. Mineral Oil

Waste/Used/Other Oils

0022. Waste/Used Oil
0900. Other-Please list**

Crude Oil

0000. Crude Oil
0701. Crude Oil Fractions

Tank Type (8)

01. Steel/Carbon Steel/Iron
02. Galvanized Steel Alloy
03. Stainless Steel Alloy
04. Fiberglass Coated Steel
05. Steel Tank in Concrete
06. Fiberglass Reinforced Plastic (FRP)
07. Plastic
08. Equivalent Technology
09. Concrete

10. Urethane Clad Steel
09. Other-Please list**

Internal Protection (9)

00. None
01. Epoxy Liner
02. Rubber Liner
03. Fiberglass Liner (FRP)
04. Glass Liner
09. Other-Please list**

External Protection (10/18)

00. None
01. Painted/Asphalt Coating
02. Original Sacrificial Anode
03. Original Impressed Current
04. Fiberglass
05. Jacketed
06. Wrapped (Piping)
07. Retrofitted Sacrificial Anode
08. Retrofitted Impressed Current
09. Urethane
09. Other-Please list**

Tank Secondary Containment (11)

00. None
01. Diking (AST Only)
02. Vault (w/access)
03. Vault (w/o access)
04. Double-Walled (UST Only)
05. Synthetic Liner
06. Remote Impounding Area
07. Excavation Liner
08. Modified Double-Walled (AST Only)
10. Impervious Underlayment (AST only)**
11. Double Bottom (AST Only)**
12. Double-Walled (AST Only)
09. Other-Please list**

Tank Leak Detection (12)

00. None
01. Interstitial Electronic Monitoring
02. Interstitial Manual Monitoring
03. Vapor Well
04. Groundwater Well
05. In-Tank System (Auto Tank Gauge)
06. Impervious Barrier/Concrete Pad (AST Only)

07. Statistical Inventory Reconciliation (SIR)
08. Weep holes in vaults with no access for inspection
09. Other-Please list**

Overflow Protection (13)

00. None
01. Float Vent Valve
02. High Level Alarm
03. Automatic Shut-Off
04. Product Level Gauge (AST Only)
05. Vent Whistle
09. Other-Please list**

Spill Prevention (14)

00. None
01. Catch Basin
09. Other-Please list**

Pumping/Dispensing Method (15)

00. None
01. Pressurized Dispenser
02. Suction Dispenser
03. Gravity
04. On-Site Heating System (Suction)
05. On-Site Heating System (Supply/Return)
06. Tank Mounted Dispenser
07. Loading Rack/Transfer Pump

Piping Location (16)

00. No Piping
01. Aboveground
02. Underground/On-ground
03. Aboveground/Underground Combination

Piping Type (17)

00. None
01. Steel/Carbon Steel/Iron
02. Galvanized Steel
03. Stainless Steel Alloy
04. Fiberglass Coated Steel
05. Steel Encased in Concrete
06. Fiberglass Reinforced Plastic (FRP)
07. Plastic
08. Equivalent Technology

09. Concrete
10. Copper
11. Flexible Piping
09. Other-Please list**

Piping Secondary Containment (19)

00. None
01. Diking (Aboveground Only)
02. Vault (w/access)
04. Double-Walled (Underground Only)
06. Remote Impounding Area
07. Trench Liner
12. Double-Walled (Aboveground Only)
09. Other-Please list**

Pipe Leak Detection (20)

00. None
01. Interstitial Electronic Monitoring
02. Interstitial Manual Monitoring
03. Vapor Well
04. Groundwater Well
07. Pressurized Piping Leak Detector
09. Exempt Suction Piping
10. Statistical Inventory Reconciliation (SIR)
09. Other-Please list**

Under Dispenser Containment (UNCL121)

Check Box if Present

* If other, please list on a separate sheet including tank number.

** Each of these codes must be combined with code 01 or 09 to meet compliance requirements.



WESTCHESTER COUNTY DEPARTMENT OF HEALTH
**PETROLEUM BULK STORAGE/GASOLINE DISPENSING SITES
APPLICATION**

Pursuant to the Petroleum Bulk Storage Law, Articles XXV and XXVI of the Westchester County Sanitary Code

Westchester County Dept. of
Health
25 Moore Avenue
Mount Kisco, NY 10549
Phone: 914-864-7278 or
914-7279

SECTION A - FACILITY INFORMATION

PBS NUMBER: 3-801455 VAPOR RECOVERY ID: 3552600448	Facility Name Dobbs Ferry DPW Location (number and street name, no P.O. Boxes) 1 Stanley Avenue Location (continued)		TYPE OF PETROLEUM FACILITY: (Check only one) Municipality <input type="checkbox"/> Retail gasoline sales <input type="checkbox"/> Other retail sales <input type="checkbox"/> Manufacturing <input type="checkbox"/> Utility <input type="checkbox"/> Trucking/transportation <input type="checkbox"/> Apartment/office building <input type="checkbox"/> School <input type="checkbox"/> Farm <input type="checkbox"/> Auto service/repair (no gasoline sales) <input type="checkbox"/> Storage terminal/petroleum distributor <input type="checkbox"/> Religious (church, synagogue, mosque, temple, etc.) <input type="checkbox"/> Hospital/nursing home/health care <input type="checkbox"/> Cemetery/memorial <input type="checkbox"/> Other, specify: <input type="checkbox"/> Private residence <input type="checkbox"/> Airline/air taxi/airport <input type="checkbox"/> Chemical distributor <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> Railroad	
TRANSACTION TYPE (check all that apply) <input type="checkbox"/> Initial/New Facility* <input type="checkbox"/> Change of Ownership* <input type="checkbox"/> Substantial Modification <input type="checkbox"/> Information Change/correction <input checked="" type="checkbox"/> Renewal* *Registration fee required. For a change of ownership, submit the first page of the deed.	FACILITY City/Town/Village Dobbs Ferry State NY Zip 10522 County WESTCHESTER Township/City (geographical location) Operator (business entity) Steven Trezza Facility Telephone No. (914) 693-5506 Name of Class B Operator (On-Site) On-Site Operator DEC No. Name of Class A Operator (Primary) Primary Operator DEC No.	Emergency Contact Dobbs Ferry P.D. Emergency Phone No. (914) 693-5500		
*GASOLINE DISPENSING SITES (Check all that apply) <input type="checkbox"/> Stage I Vapor Collection System <input type="checkbox"/> Stage II Vapor Collection System <input type="checkbox"/> Exempt *Registration fee required.	MAILING ADDRESS Attention Steven Trezza Company Name Village of Dobbs Ferry Address 112 Main Street City/Town/Village Dobbs Ferry State NY Zip 10522 Telephone No. (914) 231-8500 Email Address strezza@dobbsferry.com	OFFICIAL USE ONLY Last Updated: 7/11 Check No. Issued By Check Date Date Processed Amount Reviewed by		
TANK OWNERSHIP Are there multiple tank owners at this facility? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", attach a completed "Authorized Representative for Multiple Owners Form" for each additional tank owner.	PROPERTY OWNER Owner Name Village of Dobbs Ferry Address 112 Main Street City/Town/Village Dobbs Ferry State NY Zip 10522 Federal Tax ID No. 136007289 Owner Telephone No. (914) 231-8500 Owner Type (check one) <input type="checkbox"/> Individual <input type="checkbox"/> Local Government <input type="checkbox"/> State Government <input type="checkbox"/> Federal Government <input type="checkbox"/> Corporate/Commercial <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Corp. (LLC) <input type="checkbox"/> Unincorporated Association	I hereby certify under penalty of perjury that the information provided on this form is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law. Name of Property Owner or Legally Authorized Representative Stephen Trezza Title DPW General Foreman Signature Amount Enclosed Date		

**CERTIFICATE OF RESOLUTION
FOR AUTHORIZATION**

The undersigned, _____ of _____

Name of Corporation _____, a corporation

Duly organized and validly existing under the laws of (State) _____

Hereby certifies that the following resolution was duly adopted by the Board of Directors, of said Corporation at a meeting duly called and held on the _____ day of _____ 20____

Be it resolved that the Board of Directors, or President, if there is no Board of Directors, of (Name of Corporation) _____

With Offices at: _____

Hereby authorized (Name if person authorized): _____

To execute and deliver to the Westchester County Department of Health, for and on behalf of said Corporation, and application for _____

To execute and deliver any and all additional documents which may be appropriate or desirable in Connection therewith.

The undersigned further certifies that said resolution has not been revoked, rescinded or modified and remains in full force and effect on the date hereof.

In WITNESS WHEREOF, the undersigned has duly executed this certificate on this _____ day of _____, 20____.

OFFICER'S SIGNATURE: _____

TITLE: _____

ACKNOWLEDGEMENT

STATE OF _____)

COUNTY OF _____): ss:

Affix Corporate Seal

One this _____ day of _____, 20____, before me personally came _____ of _____ to me known, and known to me to be the _____

_____ the corporation referred to in the within Certificate of Resolution, who being by duly sworn did depose and say that (s)he is _____ of said corporation and that (s)he signed his/her name thereto.

Notary Public

County

VILLAGE OF DOBBS FERRY

112 MAIN ST
DOBBS FERRY, NY 10522
PHONE # (914) 231-8500 FAX # (914) 693-3470

PO Number : 6995
Date : 02/14/2024
Page: 1 of 1

Purchase Order

Vendor : 0000003652
WESTCHESTER COUNTY DEPARTMENT OF HEALTH
25 MOORE AVENUE
MT. KISCO, NY 10549

Ship To:
NO SHIPMENTS

Bill To:
VILLAGE OF DOBBS FERRY
112 MAIN STREET
DOBBS FERRY, NY 10522

Description: 2024-2027 PETROLEUM BULK STORAGE RENEWAL

Qty.	Unit	Description	Unit Price	Amount
1.0000		2024-2027 PETROLEUM BULK STORAGE RENEWAL A.1640.451	330.0000	330.00
Total:				\$330.00

Ordered By: JEN Req. Date: 02/12/2024 Req. No: 6980 Approved By: JC,JC