



## **VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA**

**MEETING DATE:** JUNE 14, 2022

**AGENDA ITEM SECTION:** DISCUSSION AND RESOLUTION ITEMS

**AGENDA ITEM NO. :** 3

**DEPARTMENT:** POLICE

**AGENDA ITEM:**

**RESOLUTION:** MAINTENANCE CONTRACT FOR CENTRAL  
SQUARE/IMPACT

**ITEM BACKUP DOCUMENTATION:**

1. DRAFT RESOLUTION
2. MEMORANDUM DATED APRIL 18, 2022 FROM MANUEL R. GUEVARA/CHIEF OF POLICE TO MAYOR ROSSILLO, THE BOARD OF TRUSTEES, MR. JEFF CHUHTA/VILLAGE TREASURER AND MS. ELIZABETH DREAPER/VILLAGE CLERK
3. E-MAIL DATED APRIL 16, 2022 FROM ROBERT MAZZEI/POLICE LIEUTENANT TO MANUEL GUEVARA/CHIEF OF POLICE

**RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN ANNUAL MAINTENANCE AGREEMENT WITH CENTRAL SQUARE FOR THE RECORD MANAGEMENT SYSTEM USED BY THE DOBBS FERRY POLICE DEPARTMENT**

**WHEREAS**, the Village of Dobbs Ferry Police Department uses a record management system called Impact 2.0; and

**WHEREAS**, Impact 2.0 is owned by the parent company called Central Square and they provide annual product support for the police department; and

**WHEREAS**, each year, Central Square requires that our annual maintenance agreement be renewed as the annual service agreement covers the period between August 1, 2022 and expires on July 31, 2023; and

**WHEREAS**, Central Square has increased the annual cost of the maintenance agreement by 5% from last year bringing the annual cost to \$17,249.73; and

**WHEREAS**, this amount is budgeted in the 2022-2023 Maintenance Contract line of the police budget A.3120.451; and

**WHEREAS**, the annual maintenance agreement will cover the period from August 1, 2022 and July 31, 2023.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Dobbs Ferry Board of Trustees authorizes the Village Administrator to execute and renew the annual maintenance agreement with Central Square for the provision of the Record Management system used by the Village of Dobbs Ferry Police Department; and be it further

**RESOLVED**, that the cost of this maintenance agreement shall not exceed \$17,249.73; and be it further

**RESOLVED**, that the contract shall be subject to the review of the Village Administrator and the Village Attorney; and be it further

**RESOLVED**, that the Village of Dobbs Ferry shall take all necessary steps to effectuate the intent of this Resolution; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.



**POLICE DEPARTMENT**  
**VILLAGE OF DOBBS FERRY**  
112 Main Street • Dobbs Ferry, New York 10522  
Telephone (914) 693-5500 • Fax (914) 693-2040



**MANUEL R. GUEVARA**  
*Chief of Police*

To: Mayor Vincent Rossillo and Board of Trustees

Melissa Ferraro, Village Administrator

Jeff Chuhta, Village Treasurer

Liz Dreaper, Village Clerk

From: Manuel R. Guevara, Chief of Police

Re: Authorize the Village Administrator to renew a service agreement with Central Square

Date: April 18, 2022

I am seeking permission to have the Village Administrator sign and renew a service agreement with Central Square who provides maintenance for our records management system called Impact. This service agreement, will cover the period from August 1, 2022 and will expire on July 31, 2023 for the amount of \$17,249.73.

Central Square did increase their contract rate by 5% from last year; however this was accounted for and is included in our 2022-2023 fiscal budget in the Maintenance Contract line, A.3120.451.

I thank you for your assistance in this matter.

## Manuel Guevara

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**From:** Robert Mazzei  
**Sent:** Saturday, April 16, 2022 9:07 AM  
**To:** Manuel Guevara  
**Subject:** Fwd: Your CentralSquare Support is set to expire soon!

LT. Robert Mazzei  
V/O Dobbs Ferry Police Dept.  
112 Main St  
Dobbs Ferry, NY 10522  
(914) 693-5500 Main Desk  
(914) 693-2040 Fax  
(914) 231-8522 Office  
(914) 839-0025 Cell  
Rmazzei@dobbsferrypolice.com

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**From:** noreply@salesforce.com <noreply@salesforce.com> on behalf of Renewals <renewals@centralsquare.com>  
**Sent:** Friday, April 15, 2022 6:03:19 PM  
**To:** Robert Mazzei <rmazzei@dobbsferrypolice.com>  
**Cc:** tim.demoor@centralsquare.com <tim.demoor@centralsquare.com>  
**Subject:** Your CentralSquare Support is set to expire soon!

[EXTERNAL] This email is from outside the Village of Dobbs Ferry - Please use caution when opening links and attachments!



**Renewal Reminder**



Hi Robert Mazzei,

Thank you for remaining a CentralSquare customer, we are happy we can continue to serve you. Our records indicate your product support and/or subscription is set to expire on **July 31, 2022**. In order to avoid disruption of service/support, please review and renew as soon as possible.

If you need to make changes please reply via this email or contact us at the number below. Otherwise please click below and you will be able to review and renew in a single process.

## Renewal Details

Start Date:	August 01, 2022
End Date:	July 31, 2023
Billing Frequency	Yearly
Renewal prepared for:	Dobbs Ferry Village Police, NY, 112 Main Street, Dobbs Ferry, NY, United States, 10522

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## Need to make changes?

Reply via this email or call us:

1 (888) 794-9672 || Monday to Friday || 9 AM to 5 PM EST



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If you are not the correct contact for this renewal, please reply to this email with the updated email address so we can resend the renewal document to the correct party.

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1000 Business Center Drive, Lake Mary, FL - 32746

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**\*\* Note: In order to process your response properly, please reply to this email and do not remove the thread ID listed below. Please do not remove: ref:\_00D6AA2BAf.\_0065c00000xffADAAY:ref**

**Robert Mazzei**

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**From:** noreply@salesforce.com on behalf of Renewals <renewals@centralsquare.com>  
**Sent:** Monday, May 2, 2022 6:03 AM  
**To:** Robert Mazzei  
**Cc:** betsy.eldridge@centralsquare.com  
**Subject:** Friendly Reminder your CentralSquare Support is set to expire!

[EXTERNAL] This email is from outside the Village of Dobbs Ferry - Please use caution when opening links and attachments!



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Renewal prepared for: Dobbs Ferry Village Police, NY,  
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**\*\* Note: In order to process your response properly, please reply to this email and do not remove the thread ID listed below.**  
**Please do not remove: ref:\_00D6AA2BAf\_0065c00000x7fADAAY:ref**

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Product	Price	Quantity	Total
Renewal: Data Sharing Annual Maintenance Fee	\$2,242.49	1	\$2,242.49
Renewal: Photo Annual Maintenance Fee	\$1,792.67	1	\$1,792.67
Renewal: Remote Access License Annual Maintenance Fee	\$6,086.90	1	\$6,086.90
Renewal: Comnetix LiveScan/CardScan Interface Maintenance Fee	\$906.26	1	\$906.26



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**Product**

**Price**

**Quantity**

**Total**

Renewal: Impact  
RMS,with Media  
and Data Sharing  
(Site) Annual  
Maintenance Fee

\$6,221.41

1

\$6,221.41

Special instructions for seller

**Subtotal \$17,249.73**

*Taxes and shipping calculated at checkout*

**CHECK OUT**



**Chat With Us**