



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: AUGUST 16, 2022

AGENDA ITEM SECTION: DISCUSSION AND RESOLUTION ITEMS

AGENDA ITEM NO. : 4

DEPARTMENT: ADMINISTRATOR

AGENDA ITEM:

DISCUSSION: TO ACCEPT GRANT FUNDING FOR SECURITY ENHANCEMENTS IN VILLAGE HALL

RESOLUTION: CONSIDER A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT GRANT FUNDING FOR SECURITY ENHANCEMENTS IN VILLAGE HALL

ITEM BACKUP DOCUMENTATION:

1. DRAFT RESOLUTION
2. MEMORANDUM DATED AUGUST 4, 2022 FROM MS. MELISSA FERRARO/VILLAGE ADMINISTRATOR TO MAYOR ROSSILLO AND THE BOARD OF TRUSTEES

**RESOLUTION OF THE VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN
AGREEMENT TO ACCEPT \$25,000 IN GRANT FUNDING FROM THE NEW YORK
STATE DIVISION OF CRIMINAL JUSTICE SERVICES**

WHEREAS, in April, 2022, Assemblyman Thomas J. Abinanti's office contacted the Village of Dobbs Ferry to advise the Village of \$25,000 of possible grant funding available for any municipal project; and

WHEREAS, the Village of Dobbs Ferry submitted a letter to Assemblyman Abinanti seeking to receive this \$25,000 grant funding for the purpose of making Village Hall safer and more accessible for all who utilize the building with the installation of a security system for the front door of Village Hall and the replacement of the back doors of Village Hall to create an ADA complaint entrance to the building; and

WHEREAS, on July 21, 2022, the New York State Division of Criminal Justice Services advised the Village that it has been awarded this \$25,000 grant funding to be used for these purposes; and,

WHEREAS, the expected cost of the project is approximately \$35,000, which requires the Village to provide the additional \$10,000 in funding for the project; and

WHEREAS, this additional funding of \$10,000 is available in Budget Line # A.1620.442-Village Hall Building Maintenance.

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Dobbs Ferry Board of Trustees hereby authorizes the Village Administrator to enter into an Agreement with the New York State Division of Criminal Public Services to accept the Grant Award of \$25,000 for the purchase and installation of security and accessibility measures in Village Hall; and be it further

RESOLVED, that the Village Administrator is authorized to enter into an Agreement with the New York State Division of Criminal Justice Services for the purposes of receiving this grant funding; and be it further

RESOLVED, that the Agreement shall be subject to the review and approval of the Village Attorney and Village Administrator; and be it further

RESOLVED, that the Board of Trustees authorizes the use of funds from Budget Line # A.1620.442 - Village Hall Building Maintenance, to fund the approximate \$10,000 additional costs of the project in excess of the \$25,000 grant funding associated with this grant project; and be it further

RESOLVED, that the Village Administrator shall be authorized to take any and all steps necessary to effectuate the intent of this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.



VILLAGE OF DOBBS FERRY
OFFICE OF THE VILLAGE ADMINISTRATOR
112 Main Street
Dobbs Ferry, New York 10522

To: Mayor Rossillo & Board of Trustees

From: Melissa Ferraro, Village Administrator

Re: Grant Funding For Village Hall Security Enhancements

Date: August 4, 2022

The Village of Dobbs Ferry has been awarded \$25,000 in grant funding for the purpose of making Village Hall safer and more accessible for all who utilize our municipal building.

Presently, the Village Hall encompasses the Police and Fire Departments on the first floor and basement, and the Administrative Offices and Village Court on the second floor of the building. There are two public access points – the front of the building can be accessed via a set of stairs from a public sidewalk on Main Street, and the rear entrance is accessed from a pedestrian walkway leading from the municipal parking lot.

The rear entrance is generally locked after business hours by an on-duty police officer, however the front entrance to the building remains unlocked at all times, thereby creating a potential security breach for inhabitants of the building.

The scope of the grant funding would include a security system that would allow for the front door to be locked after business hours. Person(s) wanting to enter the front entrance after business hours for Police business would be buzzed in by the desk officer after stating their business in an intercom system. Additionally, we would like to replace the back doors to create an ADA compliant entrance into the building. This would include new doors, electricity installation necessary for the handicap access button, hardware for the doors and installation.

These enhancements would benefit the Village of Dobbs Ferry by adding another layer of protection to Village owned assets and infrastructure, as well as support the more vulnerable members of our community.

An approximate cost to complete the above project is estimated to be approximately \$35,000.00. The grant awarded is in the amount of \$25,000. We are requesting the Board of

Trustees to approve the acceptance of this grant with the understanding that additional funding of up to \$10,000 of Village funds may be needed to successfully complete the project.

Thank you for your consideration.