

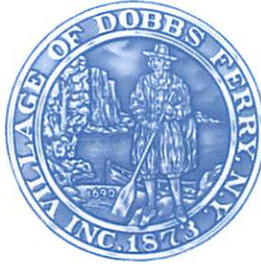


VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: SEPTEMBER 28, 2021
AGENDA ITEM SECTION: RESOLUTIONS
AGENDA ITEM NO. : 7
AGENDA ITEM: RESOLUTION AUTHORIZING STEP INCREASE FOR DPW SENIOR OFFICE ASSISTANT JENNIFER DORMAN
ITEM BACKUP DOCUMENTATION: <ul style="list-style-type: none">1. MEMORANDUM DATED SEPTEMBER 20, 2021 FROM STEPHEN TREZZA/DPW GENERAL FOREMAN TO MAYOR AND BOARD OF TRUSTEES2. DRAFT RESOLUTION

ITEM BACKUP DOCUMENTATION:

1. MEMORANDUM DATED SEPTEMBER 20, 2021 FROM STEPHEN TREZZA/DPW GENERAL FOREMAN TO MAYOR AND BOARD OF TRUSTEES
2. DRAFT RESOLUTION



VILLAGE OF DOBBS FERRY
Department of Public Works
112 Main Street
Dobbs Ferry, New York 10522
TEL: (914) 231-8507 • FAX: (914) 693-3470

MEMORANDUM

To: Mayor & Board of Trustees

Cc: Richard Leins, Interim Village Administrator & Jeff Chuhta, Village Treasurer

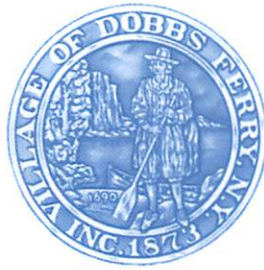
From: Stephen Trezza, DPW General Foreman

Date: September 20th 2021

RE: Jennifer Dorman Step Increase

As you know, the Village of Dobbs Ferry appointed Ms. Jennifer Dorman to the position of Senior Office Assistant (Automated Systems) effective October 2nd 2017. Commencing on October 2nd 2021, as per the Village of Dobbs Ferry Employee Handbook, her salary should raise to Grade XII Step 5 which would be \$82,471.12. I highly recommend this step increase be considered by the Board of Trustees.

Thank you.



VILLAGE OF DOBBS FERRY
Department of Public Works
1 Stanley Avenue
Dobbs Ferry, New York 10522
TEL: (914) 231-8507 • FAX: (914) 693-3470

RESOLUTION -2021

RESOLUTION AUTHORIZING STEP INCREASE FOR DPW SENIOR OFFICE ASSISTANT, JENNIFER DORMAN.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Dobbs Ferry hereby authorizes the step increase for DPW Senior Office Assistant, Jennifer Dorman to Grade XII Step 5 in the amount of \$82,471.12, effective October 2, 2021