



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

MEETING DATE: March 28, 2023

AGENDA ITEM SECTION: Public Hearings

AGENDA ITEM NO. : 1

AGENDA ITEM:

Proposed local law to amend Chapter 4 of the Dobbs Ferry Code related to the position of Village Administrator; and consider a resolution to adopt the proposed local law

ITEM BACKUP DOCUMENTATION:

1. Draft resolution adopting local law to amend the Dobbs Ferry Code Chapter 4 to clarify classification of employment of the Village Administrator
2. Introductory local law: Revision to Chapter 4 of the Dobbs Ferry Code
3. Public hearing legal notice

**RESOLUTION ADOPTING LOCAL LAW XX-2023 TO AMEND THE DOBBS FERRY
CODE CHAPTER 4 TO CLARIFY CLASSIFICATION OF EMPLOYMENT OF THE
VILLAGE ADMINISTRATOR**

WHEREAS, the Board of Trustees of the Village of Dobbs Ferry has been considering adoption of an Introductory Local Law which proposes amendments to the Dobbs Ferry Code Chapter 4 which proposes amendments to clarify the employment status of the Village Administrator; and

WHEREAS, for the purpose of receiving comment on the proposed local law, the Board of Trustees conducted a duly noticed public hearing on March 28, 2023 meeting all requirements of Open Meetings Law during which the public had the opportunity to be heard; and

WHEREAS, the matter was the topic of further discussion and deliberation by the Board at the public meeting on the same evening after the close of the hearing, following which the Board determined there were no impediments to proceeding with adoption of the local law.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Dobbs Ferry hereby adopts Local Law ____-2023 revising Dobbs Ferry Village Code Chapter 4 to clarify the employment status of the Village Administrator as an at-will employee; and

BE IT FURTHER RESOLVED, that the Village Board directs the Village Clerk to file and distribute said Local Law in accordance with applicable law.

INTRODUCTORY LOCAL LAW
REVISION TO CHAPTER 4 OF THE DOBBS FERRY CODE

A LOCAL LAW to amend Dobbs Ferry Code Chapter 4 to clarify the provisions related to the position of the Village Administrator.

BE IT ENACTED by the Board of Trustees of the Village of Dobbs Ferry, as follows:

Section 1. Legislative Intent. To clarify the employment status of the Village Administrator as an at-will employee of the Village and avoid misunderstanding that may lead to unnecessary use of public funds, the Village Board of Trustees seeks to amend the Dobbs Ferry Village Code Chapter 4 of the Dobbs Ferry Code.

Section 2. Chapter 4, Section 4-2 of the Code of Dobbs Ferry is hereby revised as set forth below with deleted matter in [brackets] and ~~struck~~ and new matter underlined:

§ 4-2. Appointment; term; qualifications; residency.

The Village Administrator shall be appointed by the Board of Trustees upon the recommendation of the Mayor [~~for an indefinite term~~] and shall serve in the capacity of an at-will employee and remain in the position at the pleasure of said Board of Trustees. The Administrator shall be chosen by the appointing authority without regard to the appointee's political beliefs and solely on the basis of the appointee's training and experience, with special reference to actual experience or knowledge of the responsibilities and duties of the position as hereinafter set forth. Within six months of appointment and throughout tenure, the Village Administrator's residency shall comply with Chapter 78. No elected official of the Village shall be eligible for such appointment during the term for which the official shall have been elected nor within one year after the expiration of said term.

Section 3. Except as otherwise provided herein, all other provisions of the Dobbs Ferry Code Chapter 4 shall remain the same.

Section 4. This Local Law shall take effect immediately and shall be filed with the Secretary of State.



VILLAGE OF DOBBS FERRY
112 Main Street
Dobbs Ferry, New York 10522
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PLEASE TAKE NOTICE that on March 28, 2023, the Dobbs Ferry Village Board of Trustees will meet to conduct a public hearing at 7:30 p.m., or as soon thereafter as the matter may be heard, in the Board Room at Village Hall, 112 Main Street, to receive public comment on an Introductory Local Law which proposes amendments to the Dobbs Ferry Code Chapter 4 to clarify the employment status of the Village Administrator. Except as may be authorized by any overriding federal, state or local order, all meetings of the Village's boards or committees qualifying as "public bodies" are conducted in accordance with Open Meetings Law (NYS Public Officers Law, Article 7). One or more board members may participate remotely under "extraordinary circumstances" as authorized by Open Meetings Law 103-a. Unless otherwise set forth on the Village website (www.dobbsferry.com), in the meeting notice or on the agenda, meetings are conducted using a hybrid format with both in-person and virtual participation options available to the public. For virtual participation, interested parties may be heard using a web-based videoconferencing service by: (i) typing "join.zoom.us" on your web browser and entering the Webinar ID #205 957 953, Passcode: 309361; or (ii) using the direct link <https://zoom.us/j/205957953?pwd=aU5YNHJVYkxub21WN0RzQUZoVzROUT09>; or (iii) dialing telephone number 929 205 6099. Parties may also provide written comments in advance of the hearing to the Village Clerk, 112 Main Street or by e-mail LDreaper@dobbsferry.com. A copy of the proposed local law and detailed instructions for participation may be found online at the Village of Dobbs Ferry website www.dobbsferry.com

BY ORDER OF THE BOARD OF TRUSTEES

Elizabeth Dreaper, RMC
Village Clerk

Dated: March 20, 2023