



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
WORKSHOP MEETING AGENDA

MEETING DATE: March 12, 2024

AGENDA ITEM SECTION: Discussions

AGENDA ITEM NO. : 3

AGENDA ITEM:

Pro-Housing Community Information

ITEM BACKUP DOCUMENTATION:

1. Memorandum and attachments dated March 6, 2024 from Valerie Monastra, AICP and Sam Justiniano/Planning Analyst to Mayor Rossillo and the Board of Trustees



MEMORANDUM

To: Mayor Rossillo and Members of the Village Board of Trustees
From: Valerie Monastra, AICP
Sam Justiniano, Planning Analyst
Re: Pro-Housing Community Information
Date: March 6, 2024
CC: Robert Yamuder, Village Administrator
Lori Lee Dickson Esq., Village Attorney

The Village of Dobbs Ferry has indicated interest in applying to be a Pro-Housing Community. This designation will also give priority to communities for certain funding programs that the Village may wish to pursue in the future. The purpose of this memo is to outline what the qualification options are as well as what the submission requirements and next steps may be for the Village.

Qualification Options

1. **Option 1.** Municipalities need to demonstrate that they have seen housing growth. The program is looking to see documentation that they have approved either permits increasing their housing stock by **1% over the past year** or **3% over the past three years**. We do not believe the Village will be able to demonstrate compliance with this. According to the New York State Housing Dashboard, there has been an increase of 0.57% of units since 2022 and 1.63% since 2020.
2. **Option 2.** For municipalities that have not seen housing growth, the municipal governing body has to pass a Pro-Housing Resolution, following the format attached to this memorandum.

Submission Requirements

1. The Village's first step will be to submit a letter of intent from an authorized official to HCR at prohousing@hcr.ny.gov. We can assist the Village with this formatting.
2. The Village must then provide key background information in the form of:
 - Zoning map file in a format readable by standard GIS software (shapefile, etc.)
 - Zoning Code Summary, using the template attached.
 - Housing Planning and Building Permit information from prior five years (2018-2022), using the template attached.

We can aid the Village in compiling this data.

3. If the Village is not compliant with the requirements for Option 1, the Village must still submit a Letter of Intent, and provide all key background information. In addition, the Village must also

pass the aforementioned Pro-Housing Resolution and submit it.

4. Once certified, the Village will have to resubmit housing permit data and any updates to the zoning on any annual basis.

Pro-Housing Communities Model Resolution

Any city, town, or village government in New York State can take part in addressing the housing crisis by adopting the Pro-Housing Communities pledge. The resolution must be adopted as written below by the highest body of elected officials (e.g., town board or council). The final resolution document must include a signature from the municipal clerk verifying the authenticity of the resolution and indicating the date of passage. Local governments should then designate a primary contact person to complete the online registration form and upload the resolution as part of their submission to the Pro-Housing Communities program by following the steps at [new HCR website section].

RESOLUTION No: [INSERT RESOLUTION NUMBER]

[Member of highest body of elected officials] _____ moved and [other member of highest body of elected officials] _____ seconded that

WHEREAS, the City/Town/Village of _____ (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that City/Town/Village of _____, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.

4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.