



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: AUGUST 16, 2022

AGENDA ITEM SECTION: PRESENTATIONS

AGENDA ITEM NO. : 1

DEPARTMENT: ADMINISTRATOR

AGENDA ITEM:

REGARDING A PROPOSAL FOR THE REPARATION OF THE LITTLE WHITE CHURCH CEMETERY

RESOLUTION: AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HISTORIC GRAVESTONE SERVICES TO REPAIR AND MAINTAIN THE LITTLE WHITE CHURCH CEMETERY

ITEM BACKUP DOCUMENTATION:

1. DRAFT RESOLUTION
2. E-MAIL DATED AUGUST 7, 2022 FROM LINDA BORKOW/TRUSTEE, DOBBS FERRY HISTORICAL SOCIETY TO MS. MELISSA FERRARO/VILLAGE ADMINISTRATOR AND MS. MARGARET PARR/ASSISTANT TO THE VILLAGE ADMINISTRATOR
3. LETTER DATED AUGUST 4, 2022 FROM HISTORIC GRAVESTONE SERVICES TO MS. MELISSA FERRARO/VILLAGE ADMINISTRATOR
4. ASSESSMENT OF THE RESTORATION OF THE 14 GRAVE MARKERS

**RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A
PROFESSIONAL SERVICES AGREEMENT WITH HISTORIC GRAVESTONE SERVICES
FOR THE RESTORATION OF THE LITTLE WHITE CHURCH CEMETERY IN THE VILLAGE
OF DOBBS FERRY**

WHEREAS, the Village of Dobbs Ferry maintains the Little White Church Cemetery located on Ashford Avenue in Dobbs Ferry; and

WHEREAS, the cemetery has been in existence since the early 1800's, and holds the historic graves of at least ten civil war veterans; and

WHEREAS, over the years, the cemetery has fallen in disrepair with many of the gravestones breaking and being displaced; and

WHEREAS, the Village has searched for a conservator to restore selected sections of the cemetery; and

WHEREAS, Historic Gravestone Services located at 113 Michael Lane, New Salem, MA 01355 is available to perform this restoration; and

WHEREAS, the cost of the restoration of 14 grave markers will not exceed \$9,800; and

WHEREAS, this work will commence as soon as possible and be complete on or before May 31, 2023; and

WHEREAS, the funding for this service will require the transfer of funds of \$9,800 from Budget Line # A.1990.400-Contingency Account to Budget Line # A.7110.449 Parks Maintenance (Repairs); and

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Dobbs Ferry Board of Trustees hereby authorizes the Village Administrator to execute a professional services agreement with Historic Gravestone Services for the restoration of 14 grave markers located in the Little White Church Cemetery in Dobbs Ferry; and be it further

RESOLVED, that the cost for this service shall not exceed \$9,800 dollars and shall be completed on or before May 30, 2023; and be it further

RESOLVED, that the Board of Trustees authorizes the transfer of funds in the amount of \$9,800 from Budget Line #A.1990.400-Contingency Account to Budget Line # A.7110.449 Parks Maintenance (Repairs); and be it further

RESOLVED, that the professional services agreement shall be subject to the review and approval of the Village Attorney and Village Administrator; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Margaret Parr

From: lapborkow@aol.com
Sent: Sunday, August 7, 2022 8:56 PM
To: Margaret Parr; Melissa Ferraro
Cc: ellenklein46@gmail.com
Subject: Proposal to the BOT for restoration work at the Little White Church Cemetery

Follow Up Flag: Follow up
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To: The Dobbs Ferry Board of Trustees

In 2011 Mayor Connett undertook the project of making a historic village property, the Little White Church Cemetery, accessible to the public. (The cemetery has been the property of the village since the 1960s. Prior to the 1960s, it was the property of the South Presbyterian Church. The burials in the cemetery were from the early 1800s to the late 1880s.)

When Mayor Connett undertook the project, the cemetery was extremely overgrown, much of it inaccessible with many years of breakage of gravestones. In response to Mayor Connett's request I assisted this effort by locating a gravestone conservator to restore selected sections of the cemetery and make recommendations regarding maintenance.

My records show that the amounts that the village has spent on contracts with gravestone conservators are as follows: April 2013(proposal date) \$2,600 and \$3,200, Nov. 2014 \$6,700, Nov. 2016 \$7,000. Ideally, we would have continued to have some amount of work done on an annual or bi-annual basis. At present, no work has been done for 5 1/2 years. Due to the long passage of time and various other factors, the cemetery is very much in need of restoration work. If it is the case that the money for the conservators can no longer be taken from the development fund, then engaging a conservator should be considered for inclusion when the village prepares future budgets for maintaining village properties.

The Village Administrator, myself, and Ellen Klein, a trustee of the Dobbs Ferry Historical Society met at the cemetery on July 14, 2022 with Ta Mara Conde, Historic Gravestone Services, New Salem, Massachusetts. At the request of the Village Administrator, Ms. Conde has provided the village with a proposal to restore a selected number of gravestones. The proposed expenditure is \$9800. We gave preference to the rows to the west and to installing some gravestones that had been laid in place in 2014 but were never restored. I urge the Board to approve this expenditure so that we can continue the process of restoring the Little White Church Cemetery as a historic asset of the village and correct problems that have occurred over the last 5 1/2 years.

Thank you for your attention to this,
Linda Borkow
Trustee, Dobbs Ferry Historical Society

Historic Gravestone Services

113 Michael Lane, New Salem, MA 01355

Little White Church Cemetery
Preservation Project
Village of Dobbs Ferry
112 Main Street
Dobbs Ferry, NY 10522

Attn: Melissa Ferraro

August 4, 2022

This proposal is for the restoration of 14 grave markers located in Little White Church Cemetery in Dobbs Ferry, NY. A list of the stones, the conditions and recommended treatments, are attached below.

All repairs begin with documentation of the stone with a “before” photograph and a completed assessment form. Each stone will be cleaned and treated for biological growth and all treatments are in accordance with proper conservation techniques and uses approved materials appropriate for that stone. Upon completion, an “after” photograph is taken and a report will be created with all treatments, materials and photographs for your records. All work is performed in accordance with American Institute for Conservation’s Code of Ethics and the Secretary of the Interior’s Standards.

Work will begin upon notice to proceed and be completed no later than May 30, 2023. Payments shall be made against invoices as work is completed.

Total cost for the scope of work to be performed is \$9,800.00

#	LAST NAME	FIRST NAME	STYLE	MATERIAL	CONDITION	TREAT MENT
1	Haynes	Benjamin	tablet	marble	Ambient dirt, biological growths, fallen, impacted by tree, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
2	Losee	Abraham	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
3	Haynes	Charity	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
4	Haynes	Eliza Ann	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
5	Haynes	Smith	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
6	Kniffin	Mary	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, two fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
7	Kniffin	Gretta	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade	Clean & treat for biological growths, create new below grade base, reattach fragments
8	LeFurgee	Jane	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade	Clean & treat for biological growths, create new below grade base, reattach fragments
9	LeFurgee	Rebecca	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
10	LeFurgee	Martin	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade	Clean & treat for biological growths, create new below grade base, reattach fragments

LITTLE WHITE CHURCH CEMETERY

AUGUST 2022

11	Losee	Ellsworth	tab/base	marble	Ambient dirt, biological growths, fallen, broken base, two fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
12	Odell	Lucinda	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade	Clean & treat for biological growths, create new below grade base, reattach fragments
13	Wilsea	Daniel	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade, several fragments	Clean & treat for biological growths, create new below grade base, reattach fragments
14	Wilsea	Rebecca	tablet	marble	Ambient dirt, biological growths, fallen, broken at grade	Clean & treat for biological growths, create new below grade base, reattach fragments