



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

MEETING DATE: January 10, 2023

AGENDA ITEM SECTION: Resolutions

AGENDA ITEM NO. : 1

AGENDA ITEM:

Resolution: Consider a resolution authorizing the Interim Village Administrator to execute a Shared Inter-Municipal Agreement – NYS DEC Grant for “Recycling App”

ITEM BACKUP DOCUMENTATION:

1. Draft resolution
2. Memorandum dated January 5, 2023 from Ms. Jennifer Dorman/DPW Senior Office Assistant to Mayor Rossillo and the Board of Trustees
3. Inter-Municipal Agreement

**RESOLUTION AUTHORIZING THE INTERIM VILLAGE ADMINISTRATOR
TO EXECUTE A SHARED INTER-MUNICIPAL AGREEMENT – NYS DEC
GRANT FOR “RECYCLING APP”**

WHEREAS, the Village of Dobbs Ferry entered into an agreement with Sustainable Westchester for use of a recycling communications platform with software by ReCollect Systems Inc. (Recycle Right App); and

WHEREAS, every year all of the municipalities who have also entered into this agreement with Sustainable Westchester will enter into a shared Inter-Municipal Agreement to apply for a New York State Department of Environmental Conservation to receive reimbursement for part of the annual cost to maintain the Recycle Right app; and

WHEREAS, this year Tarrytown has agreed to be the lead applicant of this grant,

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Dobbs Ferry Board of Trustees of the Village of Dobbs Ferry hereby authorizes the Interim Village Administrator to execute a shared Inter-Municipal Agreement for the NYSDEC grant for “recycling app”; and be it further

RESOLVED, that this Resolution shall take effect immediately.



VILLAGE OF DOBBS FERRY
Department of Public Works
112 Main Street
Dobbs Ferry, New York 10522
TEL: (914) 231-8507 • FAX: (914) 693-3470

Memorandum

To: Mayor Rossillo & the Board of Trustees
From: Jennifer Dorman, DPW Senior Office Assistant
Date: 1/5/2023
Re: IMA for DEC Grant for Recycling Grant

The Department of Public Works is requesting permission for the Board of Trustees to authorize the Interim Village Administrator to enter into an Inter-Municipal Agreement with 18 other municipalities for a NYSDEC Grant for the partial reimbursement of the cost of the Recycle Right App.

The Village of Dobbs Ferry entered into an agreement with Sustainable Westchester last year for the use of the Recycle Right App. Every year, all of the municipalities who are also utilizing the Recycle Right App will enter into an IMA to apply for a grant from the NYS DEC to receive reimbursement for the cost of the Recycle Right App. This year, Tarrytown has taken the lead on applying for the grant. Once the IMA is signed, we will receive an invoice for the cost of the app for the year. We will then pay the amount to Tarrytown and if we are awarded the grant, Tarrytown will distribute the funds to all of the municipalities in the IMA.

Thank you for your consideration.

INTERMUNICIPAL AGREEMENT (IMA) FOR THE YEAR 2022

SHARED SERVICE IMA – NYS DEC GRANT FOR “RECYCLING APP”

BETWEEN THE FOLLOWING MUNICIPALITIES:

1. City of New Rochelle
2. Town of Cortlandt
3. Town of Greenburgh
4. Town of Harrison
5. Town of New Castle
6. Town of Ossining
7. Village of Ardsley
8. Village of Bronxville
9. Village of Dobbs Ferry
10. Village of Elmsford
11. Village of Hastings on Hudson
12. Village of Irvington
13. Village of Mamaroneck
14. Village of Ossining
15. Village of Pelham
16. Village of Pleasantville
17. Village of Tarrytown
18. Village of Tuckahoe

SHARED SERVICE IMA – NYS DEC GRANT FOR RECYCLING “APP”

THIS AGREEMENT made effective January 1, 2022, through December 31, 2022, by and between the Village of Tarrytown, a municipal corporation organized and existing under the laws of the State of New York, located at One Depot Plaza, Tarrytown, NY 10591 (“TARRYTOWN”) and by and between the following list of municipalities, having places of business at the following locations:

1. City of New Rochelle, City Hall, 515 North Avenue, New Rochelle, NY 10801
2. Town of Cortlandt, 1 Heady St., Cortlandt Manor, NY 10567
3. Town of Greenburgh, 177 Hillside Avenue, Greenburgh, NY 10607
4. Town of Harrison, 1 Heineman Place, Harrison, NY 10528
5. Town of New Castle, 200 S. Greeley Avenue, Chappaqua, NY 10514
6. Town of Ossining, 16 Croton Avenue, Ossining, NY 10562
7. Village of Ardsley, 507 Ashford Avenue, Ardsley NY 10502
8. Village of Bronxville, 200 Pondfield Road, Bronxville, NY 10708
9. Village of Dobbs Ferry, 112 Main Street, Dobbs Ferry, NY 10522
10. Village of Elmsford, 15 S. Stone Avenue, Elmsford, NY 10523
11. Village of Hastings on Hudson, 7 Maple Avenue, Hastings-on-Hudson, NY 10706
12. Village of Irvington, 85 Main Street, Irvington, NY 10533

13. Village of Mamaroneck, 123 Mamaroneck Avenue, Mamaroneck, NY 10543
14. Village of Ossining, 16 Croton Avenue, Ossining, NY 10562
15. Village of Pelham, 195 Sparks Avenue, Pelham, NY 10803
16. Village of Pleasantville, 80 Wheeler Avenue, Pleasantville, NY 10570
17. Village of Tarrytown, 1 Depot Plaza, Tarrytown, NY 10591
18. Village of Tuckahoe, 65 Main Street, Tuckahoe, NY 10707

WITNESSETH

WHEREAS, Article 5-G of the General Municipal Law of the State of New York authorizes municipal corporations of the State to enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or for the provisions of services; and

WHEREAS, TARRYTOWN agreed to act as the lead entity on behalf of a group of municipalities in Westchester County, and applied for a multi-municipal grant to the New York State DEC for a shared “recycling app” and the municipalities (collectively the “Parties”) have recognized the need to undertake efforts designed to increase sustainability of natural resources and encourage progress toward the goal of improving efforts to recycle municipal waste; and

WHEREAS, the Parties acknowledge that the recycling waste stream of commingled glass, metal and plastic, as well as paper and cardboard pulp, among other resources jointly recycled by communities in Westchester County make up a majority of the waste stream and if such materials are handled properly and treated as materials can be among the heaviest components of municipal trash sent to landfills or incinerators, and

WHEREAS, the Parties understand that recyclable materials are assets and resources that can be secured and traded and sold to turn such materials back into goods, reducing the reliance upon landfills and resulting in cleaner soil, water and air; and

WHEREAS, the Parties recognize that an advantage to establishing a standard, common platform for recycling saves money on the development of such “app” or program and results in a more uniform and more effective approach towards recycling for all of the participating municipalities, which this group hopes will expand heading into the future; and

WHEREAS, these eighteen (18) municipalities have determined that cooperating to secure this “recycling app” will result in a more efficient and effective approach, that is recognized, supported and funded by a grant from the NYS DEC to improve recycling efforts by all of the participating municipalities, and these twelve municipalities, the Parties, wish to work together and cooperate in this program through the execution of this Intermunicipal Agreement (“IMA”);

NOW, THEREFORE, the parties hereby agree as follows:

1. Sustainable Westchester (SW) is agreeing to work with a group of eighteen (18) municipalities for the calendar year 2022, in order to procure a shared, common platform “Recycling App” aka Recollect that can be used to answer common questions that residents of all municipalities have for their respective departments of public works, and to request follow-up or corrective services from public works departments, such as to pick up missed recycling collections, or other related questions and municipal services.
2. The Parties agree that the Village of Tarrytown has been designated the “lead” municipality in the joint recycling grant application to the New York State Department of Environmental conservation (NYS DEC) and TARRYTOWN has been awarded the grant, on behalf of the other municipalities and must take the following steps:
 - a. Tarrytown must execute the recycling grant with the New York State DEC
 - b. All participating municipalities must authorize and execute the IMA, including Tarrytown
 - c. Along with the IMA, all municipalities will also receive invoices as per their agreed upon service contracts signed with SW
 - d. All participating municipalities must forward their payments per the invoice received from SW, to be made payable to the Village of Tarrytown
 - e. Upon receipt of all of the monies on behalf of the participating municipalities, Tarrytown shall make payment on behalf of all of the participating municipalities to Sustainable Westchester, for all work performed during the 1st term of the one-year service contract.
 - f. The rights and privileges of all participating municipalities with SW as the service provider, shall be established, preserved and maintained.
 - g. Upon payment to SW, the Village of Tarrytown shall then apply for and seek reimbursement pursuant to the NYS DEC Recycling Grant, with any and all such funds to be deposited to the dedicated fund established for this purpose.
 - h. Upon receipt of any and all grant reimbursable funds from the NYS DEC Recycling Grant, the Village of Tarrytown shall then process payment through the normal channels for accounts payables, with each participating municipality receiving their proportionate share of the grant funds for this purpose.
3. The term of this IMA will effective for the calendar year for which the grant was awarded and in the future, if renewed by each municipal board, shall coincide with the calendar year, so that its term shall be from January 1 through December 31, to be renewed from year to year.

4. Village of Tarrytown has offered to continue to coordinate as lead applicant for the same DEC grant opportunity assuming its availability. A revised IMA will be prepared by the Village of Tarrytown and sent to all municipalities in that event.
5. This Agreement constitutes the entire agreement and understanding of the parties, and supersedes all offers, negotiations and other agreements. There are no representations or understandings of any kind not set forth herein. Any amendments to this Agreement must be in writing and executed by both parties.
6. Each of the signatories to this Agreement warrants and represents that each has the power and authority to enter into this Agreement and that the Board of Trustees of Tarrytown and the City Council(s), Town Council(s) and Village Board of Trustees of each respective municipality has authorized execution of this Agreement.
7. All notices required hereunder shall be sent by e-mail, or by US Mail, First Class, or hand delivery, or by facsimile with original copy forwarded by first class mail to the respective parties at the addresses here and above set forth or to such other addresses as each may hereafter designate in writing. Notices shall be addressed, if to TARRYTOWN, to the attention of the Village Administrator, and if to the other municipalities to the attention of their respective officials, listed as follows:
 - a. City of New Rochelle – Office of the City Manager
 - b. Town of Cortlandt – Office of the Town Supervisor
 - c. Town of Greenburgh – Office of the Town Supervisor
 - d. Town of Harrison – Office of the Town Supervisor
 - e. Town of New Castle – Office of the Town Administrator
 - f. Town of Ossining – Office of the Town Supervisor
 - g. Village of Ardsley – Office of the Village Manager
 - h. Village of Bronxville – Office of the Village Administrator
 - i. Village of Dobbs Ferry – Office of the Village Administrator
 - j. Village of Elmsford – Office of the Village Administrator
 - k. Village of Hastings on Hudson – Office of the Village Manager
 - l. Village of Irvington -- Office of the Village Administrator
 - m. Village of Mamaroneck -- Office of the Village Manager
 - n. Village of Ossining – Office of the Village Manager
 - o. Village of Pelham -- Office of the Village Administrator
 - p. Village of Pleasantville – Office of the Village Administrator
 - q. Village of Tarrytown -- Office of the Village Administrator
 - r. Village of Tuckahoe -- Office of the Village Administrator

IN WITNESS WHEREOF, the Parties have executed this IMA as of the date written above.

City of New Rochelle

_____, 2022

By: _____

_____, City Manager

Notary:

_____, 2022

By: _____

Notary Signature

Town of Cortlandt

_____, 2022

By: _____

Richard Becker, Town Supervisor

Notary:

_____, 2022

By: _____

Notary Signature

Town of Greenburgh

_____, 2022

By: _____

Paul Feiner, Town Supervisor

Notary:

_____, 2022

By: _____

Notary Signature

Town of Harrison

_____, 2022

By: _____
Richard Dionisio, Town Supervisor

Notary:

_____, 2022

By: _____
Notary Signature

Town of New Castle

_____, 2022

By: _____
Jill Simon Shapiro, Town Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Town of Ossining

_____, 2022

By: _____
Dana Levenberg, Town Supervisor

Notary:

_____, 2022

By: _____
Notary Signature

Village of Ardsley

_____, 2022

By: _____
Joseph Cerretani, Village Manager

Notary:

_____, 2022

By: _____
Notary Signature

Village of Bronxville

_____, 2022

By: _____
James Palmer, Village Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Village of Dobbs Ferry

_____, 2022

Signature: _____

Print Name: _____

Notary:

_____, 2022

By: _____
Notary Signature

Village of Elmsford

_____, 2022

By: _____
Michael Mills, Village Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Village of Hastings-on-Hudson

_____, 2022

By: _____
Mary Beth Murphy, Village Manager

Notary:

_____, 2022

By: _____
Notary Signature

Village of Irvington

_____, 2022

By: _____
Lawrence Schopfer, Village Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Village of Mamaroneck

_____, 2022

By: _____
Jerry Barberio, Village Manager

Notary:

_____, 2022

By: _____
Notary Signature

Village of Pelham

_____, 2022

By: _____
Christopher Scelza, Village Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Village of Pleasantville

_____, 2022

By: _____
Eric Morrissey, Village Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Village of Tarrytown, Lead applicant community for NYS DEC grant project

_____, 2022

By: _____
Richard Slingerland, Village Administrator

Notary:

_____, 2022

By: _____
Notary Signature

Village of Tuckahoe

_____, 2022

By: _____
David Burke, Village Administrator

Notary:

_____, 2022

By: _____