



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

MEETING DATE: February 13, 2024
AGENDA ITEM SECTION: Appointments
AGENDA ITEM NO. : 3
AGENDA ITEM: Consider a resolution appointing Barbara Marcello as Office Assistant (Automated Systems)
ITEM BACKUP DOCUMENTATION: 1. Draft resolution



VILLAGE OF DOBBS FERRY

112 Main Street

Dobbs Ferry, New York 10522

TEL: (914) 231-8500 • FAX: (914) 693-3470

RESOLUTION XX-2024

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF DOBBS FERRY
APPOINTING BARBARA MARCELLO AS OFFICE ASSISTANT (AUTOMATED SYSTEMS)**

WHEREAS, Barbara Marcello is eligible for permanent appointment as Office Assistant (Automated Systems) based on her ranking on the currently established Westchester County Department of Human Resources Civil Service Certification of Eligibles List# 02-140; and

WHEREAS, in accordance with the Civil Service rules of the Westchester County Department of Human Resources such appointment is subject to a probationary period of not less than 12 and not more than 52 weeks; and

WHEREAS, the Village Board of Trustees finds it to be in the best interest of the Village of Dobbs Ferry to make this appointment.

NOW, THEREFORE, BE IT

RESOLVED, that Barbara Marcello be appointed to the position of Office Assistant (Automated Systems) effective on Monday, February 19, 2024, at Grade VIII Step 1, for an annual salary in the amount of \$55,646.04; and be it further

RESOLVED, upon this permanent appointment as Office Assistant (Automated Systems), Barbara Marcello shall be subject to a mandatory probationary period of up to fifty-two weeks pursuant to Civil Service Rules.