



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: MARCH 9, 2021
AGENDA ITEM SECTION: MATTERS REQUIRING ACTION
AGENDA ITEM NO. : 3
AGENDA ITEM: CONSIDER A MOTION TO APPROVE THE ESTIMATE PROVIDED BY GLOBAL INTERACTIVE SOLUTIONS LLC FOR A PUBLIC WORKS PROJECT TO UPGRADE THE AUDIO-VISUAL CAPABILITIES WITHIN THE BOARDROOM AT VILLAGE HALL. THE ESTIMATED COST FOR THIS PROJECT IS \$34,499.00, AND THE FUNDING WILL BE FROM THE PEG GRANT ACCEPTED BY THE VILLAGE IN THE LATEST FRANCHISE AGREEMENT WITH ALTICE
ITEM BACKUP DOCUMENTATION: <ol style="list-style-type: none">1. MEMORANDUM DATED MARCH 4, 2021 FROM MS. ALISSA FASMAN/SECRETARY TO THE VILLAGE ADMINISTRATOR TO MAYOR ROSSILLO AND THE BOARD OF TRUSTEES



THE VILLAGE OF
DOBBS FERRY
NEW YORK

MEMORANDUM

To: Board of Trustees, Village of Dobbs Ferry

From: Alissa Fasman

Re: Audio Visual Upgrade Recommendation

Date: March 4, 2021

In response to a request by the Board of Trustees to investigate upgrading the audio visual equipment in our Village Board Room and at the same time what it would take to integrate the advantages of video conferencing when we return to live in-person public meetings, we are recommending the proposal submitted by Global Interactive Solutions as presented at the Board of Trustees meeting on February 23, 2021. The design, equipment and installation will cost \$34,499, which is well within the PEG funds granted to us by the franchise agreement with our cable operator.

I worked with Liz Dreaper, Jennifer Dorman, and Jeff Chuhta to investigate the best solution to the Board's request.

We sought proposals from four firms including Mason Technologies, Inc, Colortone AudioVisual Services, KeyCode Media, and Global Interactive Solutions. We believe the GISS proposal offers the upgrades in equipment and service that we requested, for the best price by a professional and experienced team with whom it is easy to work. GIS can also provide the kind of tech support we may need going forward if our A1 consultants are not able to assist. GIS is willing to work with and train our staff, as well as our local A1 consultants, an additional advantage to this proposal.

We ask that you approve the estimate for the design, equipment and installation at a price of \$34,499, so that they can get to work immediately. We intend to have the Boardroom upgrades complete by the time it is safe to return to live, in-person meetings.