



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
REGULAR MEETING AGENDA

MEETING DATE: March 26, 2024

AGENDA ITEM SECTION: Resolutions

AGENDA ITEM NO. : 4

AGENDA ITEM:

Resolution: Consider a resolution to accept the proposal of AI Engineers, Inc., Dolph Rotfeld Engineering Division (AIE/DRE) to provide GIS services for the Village

ITEM BACKUP DOCUMENTATION:

1. Draft resolution

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF DOBBS FERRY TO ACCEPT THE
PROPOSAL OF AI ENGINEERS, INC, DOLPH ROTFELD ENGINEERING DIVISION (AIE/DRE) TO PROVIDE
GIS SERVICES FOR THE VILLAGE**

WHEREAS, the Village of Dobbs Ferry has recognized the need for a comprehensive Geographic Information System (GIS) to manage and maintain its infrastructure assets; and

WHEREAS, AI Engineers, Inc., Dolph Rotfeld Engineering Division (AIE/DRE), in collaboration with Sam Wear of eSpatially New York, has submitted a proposal outlining the scope of work and fee schedule for the provision of GIS services to the Village; and

WHEREAS, the proposed scope of work includes the development of an AGOL Viewer utilizing ESRI's ArcGIS Online environment, incorporation of existing geospatial datasets, asset attribute updating, and provision of training and support for Village staff;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Dobbs Ferry Board of Trustees hereby accepts the proposal submitted by AI Engineers, Inc., Dolph Rotfeld Engineering Division, for GIS services as outlined in the proposal dated February 15, 2024; and

BE IT FURTHER RESOLVED, that the Board authorizes the expenditure of funds in accordance with the estimated fee schedule provided in the proposal, not to exceed the total amount of \$25,000.00 for Phase I of the project; and

BE IT FURTHER RESOLVED, that the Board authorizes AIE/DRE to invoice for work completed on a monthly basis, in accordance with the terms outlined in the proposal; and

BE IT FURTHER RESOLVED, that any modifications to the scope of work or additional expenditures beyond the proposed budget must receive prior written authorization from the Village.