



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: MAY 26, 2020
AGENDA ITEM SECTION: MATTERS REQUIRING ACTION
AGENDA ITEM NO. : 2
AGENDA ITEM: CONSIDER A MOTION TO AWARD THE CONTRACT FOR PUBLIC-FACING DESK ENCLOSURES AT THE DOBBS FERRY PUBLIC LIBRARY TO THE LOWEST BIDDER, PACIFIC TRANSGLOBAL INC., FOR AN AMOUNT OF \$5,752.00 AS RECOMMENDED BY THE LIBRARY BOARD OF TRUSTEES
ITEM BACKUP DOCUMENTATION: <ul style="list-style-type: none">1. MEMORANDUM AND ATTACHMENT DATED MAY 15, 2020 FROM MS. ELIZABETH HOBSON/LIBRARY DIRECTOR TO MAYOR ROSSILLO AND THE BOARD OF TRUSTEES



**VILLAGE OF DOBBS FERRY
DOBBS FERRY PUBLIC LIBRARY**

Memorandum

To: Mayor Rossillo and the Board of Trustees

From: Elizabeth Hobson, Library Director

Subject: Award of Contract for Public-facing Desk Enclosures
Dobbs Ferry Public Library
Village of Dobbs Ferry, NY

Date: May 15, 2020

The following bids were received for fabricating desk enclosures needed for COVID-19 infection spread prevention, at the Dobbs Ferry Public Library:

George Keiling & Sons Carpentry:	\$9,500
Richard Lorenz, Component Assembly Systems:	\$9,369
Lou Brutto, Pacific Transglobal Inc.:	\$5,752

Attached is a detailed spreadsheet with descriptions of the options presented by each firm. The Library Board of Trustees reviewed all three proposals and they have chosen Pacific Transglobal Inc. for the desk enclosures. I would like to request your approval to award the contract to Pacific Transglobal Inc. in the amount of \$5,752.

Thank you.

Dobbs Ferry Public Library
Desk Protection Bid Comparison
May 14, 2020

George Keilling & Son	Option 1: Laminated glass enclosure to match existing railing around airwell on second floor, 4" opening between desk & glass	Option 2: Temporary screen with 2"x2" uprights and plexiglass sheets. 2'w openings to the side of each desk.	
	\$9,500	\$1,750	
R.Lorenz, Component Assembly Systems, Millwork/Carpentry	Tempered 3/8" glass, and brushed Aluminum, the lead time on the Aluminum is 4 weeks. The 10' desk will have 3 sections of glass and the 18' desk will have 5 sections of glass.		
	\$9,369	\$3,544	
Lou Brutto, Pacific Transglobal Inc.			Option 3: Temporary plexiglass shields w/aluminum framing (premade, easy assembly & disassembly, reusable)
			\$5,752

5/14/2020