



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES
WORKSHOP MEETING AGENDA

MEETING DATE: May 23, 2023

AGENDA ITEM SECTION: Discussions

AGENDA ITEM NO. : 1

AGENDA ITEM:

Parking Permit Fees Local Law

ITEM BACKUP DOCUMENTATION:

1. Summary of revisions to Parking Regulations Chapter 290 Vehicles and Traffic
2. FOR REFERENCE: Current provisions of Dobbs Ferry Parking Regulations Chapter 290 Vehicles and Traffic to be amended

Proposed Additions to § 290-1 Definitions:

METERED PARKING

The parking of vehicles subject to regulation by a parking control device.

MUNICIPAL PARKING AREA

Any off-street parking area or lot so designated by and under the control of the Village of Dobbs Ferry, including but not limited to the parking area at Waterfront Park (“Waterfront Parking Lot”), the parking lot located behind the Village Hall at 112 Main Street bounded by Elm and Oak Streets (“Village Hall Parking Lot”), the parking lot bounded by Cedar and Oak Streets (“Oak Street Lot”), the parking lot adjacent to the library on Lower Main Street at 55 Main Street (“Library Parking Lot”) and the parking lot at 99 Cedar Street (“99 Cedar Parking Lot”).

PARKING CONTROL DEVICE

Any combination of sign, marking and/or device, including but not limited to meters, card readers, kiosks or similar instruments, placed or erected by authority of a public body or official having jurisdiction for the purpose of regulating the parking of vehicles, including durational limitations and the processing of permits and collection of fees.

Proposed Revision to Section 290-27 “Municipal Parking Areas”

§ 290-27 Municipal parking areas.

A. There shall be no parking in any municipal parking area except in the manner and at the locations designated by the Village and controlled through the use of parking control devices, signs and/or lines marked on the pavement. The provisions of Section 290-41 “Abandonment of Vehicles” which define the term “abandoned vehicle” and provide for removal and disposal of abandoned vehicles shall apply to parking in any municipal parking area.

B. No commercial vehicle shall be permitted to park in any municipal parking area without authorization by the Village of Dobbs Ferry.

C. Parking fees applicable to all municipal parking areas shall be established and amended by resolution of the Board of Trustees in accordance with Chapter 175.

(1) Hours of enforcement, operation of parking control devices and maximum permitted parking times in municipal parking areas shall be established by the Board of Trustees.

(2) Time limits and fees for the use of all nonrestricted parking spaces in all municipal parking areas shall be visibly posted by the use of signs and/or made available

through parking control devices.

(3) Parking control devices such as kiosks and web-based applications shall provide the option for obtaining a receipt showing time of purchase, amount of fee payment and time of expiration.

D. Waterfront Parking Lot. No parking of vehicles shall be permitted in the Waterfront Parking Lot except by holders of permits issued as set forth in this section, or through the use of a parking control device or combination of methods designated by resolution of the Village Board of Trustees. Annual permits shall be effective on a fiscal calendar year basis June 1 to May 31, the sales of which shall be governed by procedures determined and established by the Village Board of Trustees. Permits are not transferable and must be affixed to the left rear of the motor vehicle covered thereby, or as otherwise instructed by the Village. The Treasurer's Office is hereby authorized to issue the following permits to park vehicles in the Waterfront Parking Lot upon payment of the required fee as established or amended by a resolution of the Board of Trustees in accordance with Chapter 175:

- (1) Resident commuter annual permit: parking from 5:00 a.m. until 2:00 a.m. the next morning.
- (2) Nonresident commuter annual permit: parking from 5:00 a.m. until 2:00 a.m. the next morning.
- (3) Resident recreation annual permit: parking in spaces designated as "Recreation Parking Spaces", on weekdays Monday through Friday, during the period 5:00 a.m. until 5:00 p.m., for periods not to exceed four consecutive hours, and without a time limit between the hours of 5:00 p.m. and 2:00 a.m.; parking on Saturdays, Sundays and holidays observed by the Village of Dobbs Ferry between the hours of 5:00a.m. to 2:00 a.m.
- (4) Resident senior daily permit: any day from 5:00 a.m. to 2:00 a.m. the next morning.

E. Other municipal parking areas:

- (1) Parking in the Village Hall Parking Lot shall be restricted Monday through Saturday between the hours of 8:00 a.m. and 8:00 p.m. Parking will be limited during this period to three consecutive hours. Holders of a Downtown Resident permit, the eligibility for which is set forth below, will be permitted to park during this period in any space not otherwise restricted. No parking is permitted between the hours of 9:00 a.m. and 11:00 a.m. on the first Wednesday of each month to allow for maintenance. Time restrictions will not be enforced on Sundays and holidays observed by the Village.
- (2) Parking in the Oak Street Parking Lot shall be restricted Monday through Saturday between the hours of 8:00 a.m. and 8:00 p.m. Parking will be limited during this period to three consecutive hours. Holders of a

Downtown Resident Permit will be permitted to park during this period in any space otherwise not restricted. No parking is permitted between the hours of 9:00 a.m. and 11:00 a.m. on the second Wednesday of each month to allow for maintenance. Time restrictions will not be enforced on Sundays and holidays observed by the Village.

- (3) Parking in the Library Parking Lot shall be prohibited, with the following exceptions:
 - (a) Library employees.
 - (b) Holders of the Downtown Resident permit may park in this lot between the hours of 6:00 p.m. and 8:00 a.m. daily.
- (4) 99 Cedar Street Parking Lot shall be restricted to a fourteen consecutive hour limit for the period Monday through Saturday between the hours of 6:00 a.m. and 8:00 p.m. with the following caveats:
 - (a) Holders of Merchant Permits are permitted to park in any space otherwise not restricted; and
 - (b) No parking is permitted between the hours of 9:00 a.m. and 11:00 a.m. on the third Wednesday of each month to allow for maintenance; and
 - (c) Time restrictions shall not apply on Sundays and holidays observed by the Village.

F. Downtown Resident Permit. Parking shall be available to holders of a Downtown Parking Permit within prescribed areas of municipal parking areas, with the exception of the Waterfront Parking Lot. Downtown Resident Parking Permits shall be issued for and effective on a calendar which coincides with the Village fiscal year June 1 to May 31, the sales of which shall be governed by rules and procedures established by the Village Board of Trustees. Permits are not transferable and must be affixed to the motor vehicle covered thereby, or as otherwise instructed by the Village. Village residents that reside on Main Street, Cedar Street, the Village-owned portion of Draper Lane, Oak Street, Elm Street, Chestnut Street, Walnut Street, High Street, Palisade Street, Hudson Terrace and Livingston Avenue shall be eligible for Downtown Resident annual permits.

F. Merchant Permit. Parking shall be available to holders of the Merchant Permit in any space not otherwise restricted within 99 Cedar Street Lot for vehicles of owners, operators and employees of stores, firms and businesses operating on Main Street or Cedar Street.

Proposed Revision to Article VII

Article VII

Metered Parking

§ 290-34 Metered parking zones.

On-street metered parking zones may be established or amended by the Dobbs Ferry Board of Trustees by resolution.

§ 290-35 Installation of parking control devices; payment for parking fees.

Parking control devices shall be in effect in all on-street metered parking zones as established by resolution of the Board of Trustees. A parking control device shall indicate the maximum permitted parking period, the fee and acceptable forms of payment. Only legal tender of the United States of America shall be used for the payment of parking fees. Parking fees shall be set and amended by the Board of Trustees in accordance with Chapter 175.

§ 290-36 Days and hours of operation.

A. In all on-street metered parking zones and in any municipal parking area, the use of parking control devices is required on all days except Sunday and on those days on which holidays are observed by the Village of Dobbs Ferry.

B. Hours of operation in all metered parking zones and municipal parking areas shall be established and amended by resolution of the Dobbs Ferry Board of Trustees, a record of which shall be maintained among the Village records by the Village Clerk.

§ 290-37 Parking; time limits; violations.

In all on-street parking zones, vehicles shall be so parked that the entire vehicle is within the space indicated by pavement markings. Whenever use of a parking control device ~~[the meter]~~ is required by this article, payment of the appropriate fee shall be made ~~[the coin, coins or bills shall be inserted in the meter]~~ immediately after the vehicle is parked, and the vehicle shall be removed from the parking space immediately upon or before expiration of the time purchased ~~[as shown on the meter]~~ or expiration of the maximum permitted parking period, whichever occurs first. The owner and/or operator of any vehicle found parked in violation of this article shall each be guilty of a violation punishable as provided in this chapter.

§ 290-38 Exempt vehicles and eligibility for permits.

Village-owned vehicles are specifically exempt from the provisions of this article.

Individuals who appear as scofflaws on the Village records are not eligible to obtain a parking permit.

CURRENT FEE SCHEDULE –

Resolution required for revisions following adoption of the local law

Revisions to PARKING REGULATIONS (municipal lots/permits) Chapter 290 "Vehicles and Traffic"
Summary for BOT Discussion at Work Session May 23, 2023

§ 290-27C, D AND F	RESIDENT COMMUTER ANNUAL PERMIT	\$440.00
	RESIDENT RECREATION ANNUAL PERMIT	\$10.00
	SENIOR CITIZEN	\$5.00
	RESIDENT DAILY	\$5.00
	SENIOR DAILY	\$2.00
	NON-RESIDENT DAILY	
	WEEKDAYS	\$10.00
	SATURDAYS, SUNDAYS AND HOLIDAYS	\$15.00
	NON-RESIDENT SEASONAL	\$110.00
	NON-RESIDENT COMMUTER PARKING	
	ANNUAL	\$1,325.00
	SEMIANNUAL	\$662.50
	CENTRAL BUSINESS DISTRICT PERMIT	
	RESIDENT ANNUAL PERMIT	\$115.50
	RESIDENT SEMIANNUAL PERMIT, IF ISSUED AFTER AUGUST 14	\$57.50
	NON-RESIDENT ANNUAL PERMIT	\$132.00
	NON-RESIDENT SEMIANNUAL PERMIT, IF ISSUED AFTER AUGUST 14	\$66.00
	SENIOR CITIZEN (65 OR OVER) ANNUAL PERMIT	\$50.00
	SENIOR CITIZEN (65 OR OVER) SEMIANNUAL PERMIT, ISSUED AFTER AUGUST 14	\$25.00
§ 290-35	PARKING METER FEES	\$0.50 PER HALF HOUR, \$1.00 PER HOUR
§ 290-38	PARKING METER FEES	\$0.50 PER HALF HOUR, \$1.00 PER HOUR
§ 290-45	RELEASE OF VEHICLE IMMOBILIZATION DEVICE	\$150.00
	REPLACE VEHICLE IMMOBILIZATION DEVICE	\$475.00
§ 290-46	RESIDENTIAL PARKING PERMIT	\$25.00 PER PERMIT, PER YEAR

METERED PARKING ZONES

Will need to be established by resolution with the fees incorporated into the Fee Schedule

Chapter 290 "Vehicles and Traffic"

CURRENT PROVISIONS OF DOBBS FERRY PARKING REGULATIONS TO BE AMENDED

§ 290-27 Municipal parking areas.

- A. There shall be no parking in any municipal parking area except in the manner and at the locations designated by the Police Department through the use of meters, signs and/or lines marked on the pavement. **[Amended 1-26-2000 by L.L. No. 2-2000]**
- B. No commercial vehicle shall be permitted to park in any municipal parking area.
- C. No parking of vehicles shall be permitted in the parking area of Waterfront Park except by holders of permits issued as set forth in this section or through the use of another parking control method or combination of methods designated by resolution of the Village Board of Trustees. Annual permits shall be effective on a fiscal calendar year basis June 1 to May 31, the sales of which shall be governed by procedures determined and established by the Chief of Police or his or her designee. Permits are not transferable and must be permanently affixed to the left rear of the motor vehicle covered thereby. The Chief of Police, or his or her designee, is hereby authorized to issue the following permits to park vehicles in the Waterfront Park parking area upon payment of the required fee as established or amended by the Board of Trustees in accordance with Chapter 175. For the initial year of implementation to the fiscal year as the basis of annual permits, the Board of Trustees will establish any fees to be assessed or rules and procedures to cover the gap in time between the current calendar and fiscal year: **[Amended 2-19-1991 by L.L. No. 3-1991; 7-8-2003 by L.L. No. 6-2003; 10-27-2009 by L.L. No. 11-2009; 4-12-2011 by L.L. No. 3-2011; 5-24-2011 by L.L. No. 5-2011; 9-11-2012 by L.L. No. 7-2012; 12-15-2020 by L.L. No. 8-2020]**
 - (1) Resident commuter annual permit: parking from 5:00 a.m. until 2:00 a.m. the next morning.
 - (2) Nonresident commuter annual permit: parking from 5:00 a.m. until 2:00 a.m. the next morning for use only in spaces or an area designated by the Board of Trustees by resolution.
 - (3) Resident recreation annual permit: weekdays from 5:00 a.m. until 2:00 a.m. the next morning in spaces designated "Recreation Parking Spaces," but not to exceed four consecutive hours in the same space; weekdays from 5:00 p.m. until 2:00 a.m. the next morning in spaces designated for recreation or commuter parking; and Saturdays, Sundays and holidays from 5:00 a.m. until 2:00 a.m. the next morning in any space designated for recreation or commuter parking.
 - (4) Resident daily permit: any day from 5:00 a.m. to 2:00 a.m. the next morning.
 - (5) Nonresident daily permit: weekdays from 5:00 p.m. to 2:00 a.m. the next morning or on Saturdays, Sundays and holidays from 5:00 a.m. to 2:00 a.m. the next morning.
 - (6) Nonresident seasonal permit: weekdays from 5:00 p.m. to 2:00 a.m. the next morning; and on Saturdays, Sundays and holidays (except July 4th), from 5:00 a.m. to 2:00 a.m. the next morning. Seasonal permits are valid from May 1 through October 31 and are limited to 25 permits per annum and only one permit per person.

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- D. Parking in municipal parking lots is hereby restricted as follows: **[Amended 9-26-2000 by L.L. No. 12-2000]**
- (1) Parking in the Elm Street/Oak Street Parking Lot shall be restricted Monday through Saturday between the hours of 8:00 a.m. and 6:00 p.m. Parking will be limited to three hours and regulated by a "meterless" parking system located within the parking lot. Holders of a Central Business District permit will be permitted to park during this period in any space otherwise not restricted, as determined by the Board of Trustees. No parking is permitted between the hours of 9:00 a.m. and 11:00 a.m. on the first Wednesday of each month to allow for maintenance. Time restrictions will not be enforced on Sundays and Village holidays. **[Amended 12-17-2013 by L.L. No. 11-2013]**
 - (2) Parking in the Cedar Street/Oak Street Parking Lot shall be restricted Monday through Saturday between the hours of 8:00 a.m. and 6:00 p.m. Parking will be limited to three hours and regulated by "meterless" parking system located within the parking lot. Holders of a Central Business District Permit will be permitted to park during this period in any space otherwise not restricted. No parking is permitted between the hours of 9:00 a.m. and 11:00 a.m. on the second Wednesday of each month to allow for maintenance. Time restrictions will not be enforced on Sundays and Village holidays. **[Amended 12-17-2013 by L.L. No. 11-2013]**
 - (3) Parking in the Lower Main Street Parking Lot below the Village Library (55 Main Street) shall be prohibited, with the following exceptions: **[Amended 3-8-2005 by L.L. No. 1-2005]**
 - (a) Library employees.
 - (b) Holders of the Central Business District permit may park in this lot between the hours of 6:00 p.m. and 8:00 a.m. daily.
 - (4) Parking spaces in the 99 Cedar Street Parking Lot shall be restricted to a twelve-hour limit for the period Monday through Saturday between the hours of 6:00 a.m. and 6:00 p.m. through the use of a parking control method or combination of methods designated by resolution of the Board of Trustees with the following caveats: **[Added 9-25-2018 by L.L. No. 7-2018; amended 12-18-2018 by L.L. No. 9-2018; 12-15-2020 by L.L. No. 8-2020]**
 - (a) A number of spaces, located generally along the southerly edge of the parking lot closest to Palisade Street, in a quantity to be established by resolution of the Board of Trustees, shall be restricted to a nine-hour limit for the period of Monday through Saturday between the hours of 9:00 a.m. and 6:00 p.m. Holders of commuter permits and central business permits shall be prohibited from these spaces; and
 - (b) Holders of resident commuter annual permits, nonresident commuter annual permits and Central Business District permits are permitted to park in any space otherwise not restricted; and
 - (c) No parking is permitted between the hours of 9:00 a.m. and 11:00 a.m. on the third Wednesday of each month to allow for maintenance; and
 - (d) Time restrictions shall not apply on Sundays and Village holidays.
- E. Resident Central Business District annual permit. Parking within prescribed areas of municipal parking areas, with the exception of the Waterfront Parking Lot, will be permitted for holders of a resident

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Central Business District permit. Annual permits shall be issued for and effective on a calendar which coincides with the Village fiscal year June 1 to May 31, the sales of which shall be governed by rules and procedures established by the Chief of Police or his or her designee using the parking control methods determined by the Board of Trustees. Permits are not transferable and must be affixed as directed by the rules and procedures established by the Chief of Police or his or her designee. Village residents that reside on Main Street, Cedar Street, the Village-owned portion of Draper Lane, Oak Street, Elm Street, Chestnut Street, Walnut Street, High Street, Palisade Street, Hudson Terrace and Livingston Avenue shall be eligible for resident Central Business District annual permits. For the initial year of implementation to the fiscal year as the basis of annual permits, the Board of Trustees will establish any fees to be assessed or rules and procedures to cover any gap in time between the previous calendar and the fiscal year. [Added 9-26-2000 by L.L. No. 12-2000; amended 6-10-2003 by L.L. No. 5-2003; 3-10-2015 by L.L. No. 3-2015; 3-8-2016 by L.L. No. 3-2016; 12-15-2020 by L.L. No. 8-2020]

- F. Nonresident Central Business District permit. Parking within prescribed areas of municipal parking areas, with the exception of the Waterfront Parking Lot, will be permitted for holders of a nonresident Central Business District permit. Permits may be issued by the Chief of Police on or after February 1 of each year for a period including February 14 of the following year to a person that does not reside on Main Street, Cedar Street, the Village-owned portion of Draper Lane, Oak Street, Elm Street, Chestnut Street, Walnut Street, High Street, Palisade Street, Hudson Terrace and Livingston Avenue and are owners, operators and employees of stores, firms and businesses operating on Main Street or Cedar Street. [Added 3-10-2015 by L.L. No. 3-2015; amended 3-8-2016 by L.L. No. 3-2016]

Article VII Metered Parking

§ 290-34 On-street parking meter zones.

[Amended 12-20-1988 by L.L. No. 13-1988; 9-26-2000 by L.L. No. 12-2000; 3-8-2016 by L.L. No. 3-2016]

Parking in designated on-street "blue" meter spaces will be permitted for holders of a Central Business District permit. Permits will be issued by the Chief of Police to owners, operators and employees of stores, firms and businesses operating on either Main Street or Cedar Street and permanent residents living on Main Street, Cedar Street, Draper Lane, Oak Street, Elm Street, Chestnut Street, Walnut Street, High Street, Palisade Street, Hudson Terrace and Livingston Avenue.

§ 290-35 Installation of parking meters; insertion of coins/fees for parking.

[Amended 12-20-1988 by L.L. No. 13-1988; 4-26-2016 by L.L. No. 5-2016; 6-11-2019 by L.L. No. 1-2019]

Parking meters shall be installed and maintained in all on-street parking meter zones by resolution of the Board of Trustees. Each meter shall be located at or near a space adjacent to the curb wherein a vehicle may be parked and shall indicate the maximum permitted parking period, the coin, coins or bills to be inserted. Only legal tender of the United States of America shall be used in parking meters. Parking fees shall be set by the Board of Trustees in accordance with Chapter 175.

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§ 290-36 Days and hours of operation.

[Amended 12-20-1988 by L.L. No. 13-1988; 4-20-1993 by L.L. No. 2-1993; 1-26-2000 by L.L. No. 2-2000; 4-26-2016 by L.L. No. 5-2016]

- A. In all on-street parking meter zones and in any municipal parking area, the use of parking meters is required from 9:00 a.m. to 6:00 p.m. on all days except Sunday and on those days on which the following holidays are observed: New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, the first Tuesday after the first Monday in November, commonly known as "Election Day," Veterans Day, Thanksgiving Day and Christmas Day.
- B. In on-street parking meter zones on Palisade Street and High Street, use of parking meters is required from 8:00 a.m. to 6:00 p.m. on all days except Saturday, Sunday and those holidays specified in Subsection A.

§ 290-37 Parking; time limits; violations.

[Amended 12-20-1988 by L.L. No. 13-1988; 4-26-2016 by L.L. No. 5-2016]

In all on-street parking meter zones, vehicles shall be so parked that the entire vehicle is within the space indicated by pavement markings. Whenever use of the meter is required by this article, the appropriate coin, coins or bills shall be inserted in the meter immediately after the vehicle is parked, and the vehicle shall be removed from the parking space immediately upon or before expiration of the time purchased as shown on the meter or expiration of the maximum permitted parking period, whichever occurs first. The owner and/or operator of any vehicle found parked in violation of this article shall each be guilty of a violation punishable as provided in this chapter.

§ 290-38 Off-street parking meter zones.

[Amended 2-5-1991 by L.L. No. 1-1991]

The following zones on certain streets of the Village of Dobbs Ferry, to be known as "off-street parking meter zones," are hereby established:

- A. In all municipal parking areas, access to all nonrestricted parking spaces shall be obtained by use of meters, which shall be in effect between the hours of 9:00 a.m. and 6:00 p.m., except on Sundays and the holidays as specified in § 290-36A of this chapter. Parking fees shall be set by the Board of Trustees in accordance with Chapter 175. **[Amended 2-10-2015 by L.L. No. 1-2015; 4-26-2016 by L.L. No. 5-2016; 6-11-2019 by L.L. No. 1-2019]**
 - (1) Operation of the meters and maximum permitted parking times for all municipal parking areas shall be determined, from time to time, as the Board of Trustees deems necessary.
 - (2) Time limits and fees for the use of all nonrestricted parking spaces in all municipal parking areas shall be visibly posted at the parking meter(s).
 - (3) Meter(s) shall indicate the time remaining before the violation signal is activated by an automatic time device or shall provide a printed receipt showing time of purchase and time of expiration.
 - (4) No commercial vehicle shall be permitted to park in any municipal parking area at any given time.

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- B. Parking within the Elm Street/Oak Street municipal parking lot and the Cedar Street/Oak Street municipal parking lot will be regulated through the use of a "meterless" parking system which will be set as to operate on twenty-five-cent coins of the United States of America during the time periods established in § 290-27E(1) and (2). The fees shall be established by the Board of Trustees. **[Added 1-26-2000 by L.L. No. 2-2000; amended 4-26-2016 by L.L. No. 5-2016]**

(1) No commercial vehicle shall be permitted to park therein at any time.

§ 290-39 Presumption of unlawful parking.
[Amended 4-26-2016 by L.L. No. 5-2016]

During any period in which the deposit of coins or bills in a parking meter is required to permit parking, and the timing device on the parking meter indicates no unexpired time, it shall be presumptive evidence that the operator of such vehicle failed to deposit, or cause to be deposited, the required coin, coins or bills in the meter or failed to remove the vehicle from the parking space upon the expiration of the lawful parking time.

§ 290-40 Exempt vehicles.

Village-owned vehicles are specifically exempted from the provisions of this article.