



View from Waterfront Park

VILLAGE OF DOBBS FERRY, NEW YORK SEARCH FOR A VILLAGE ADMINISTRATOR

July 6, 2021

The Village of Dobbs Ferry, New York, is accepting applications for the position of Village Administrator.

Dobbs Ferry is a Village that is not defined simply by a single quality or feature, but instead by many attributes. The Hudson River waterfront, generous open spaces, tree-lined streets, a traditional downtown, and a hillside setting all play a part in defining Dobbs Ferry's identity. It is an historic, riverfront Village, founded more than 300 years ago.

Dobbs Ferry enjoys a unique location just twenty miles north of midtown Manhattan situated on major train and bus lines. Together with an easily walkable downtown, these qualities make Dobbs Ferry a place where a person can choose to live in a vibrant small-town community of approximately 11,000 neighbors and still earn a living in or near New York City.

The Village Government consists of a 7 member Board of Trustees including a Mayor, with a total General Fund Budget of \$19,695,867, a staff of approximately 70 full-time employees, and 38 part-time employees. For more information go to dobbsferry.com

The candidate should have excellent leadership and communication skills and knowledge of municipal budgeting, human resources, labor negotiations, information technology, as well as the ability to work in a team environment. BA/BS with Masters in Public Administration preferred and a minimum of 5 years municipal management experience is required.

Salary is open and commensurate with background and experience.

The Village of Dobbs Ferry is an Equal Opportunity Employer, and is fully committed to maintaining a workplace free of discrimination and harassment based on race, gender, gender identity, gender expression, religion, creed, age, color, national origin, disability, veteran's status, sexual orientation, and other non-merit factors. All persons applying for employment and employed by the Village of Dobbs Ferry shall be afforded equal employment opportunity.

Submit a cover letter and resume to Richard Leins, Interim Village Administrator, at villageadministrator@dobbsferry.com by July 31, 2021.