## VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: SEPTEMBER 28, 2021
AGENDA ITEM SECTION: DISCUSSION ITEMS
AGENDA ITEM NO. : 3
AGENDA ITEM: CONSIDER A RESOLUTION SETTING A PUBLICHEARING FOR THE PROJECT AT 185 ASHFORD AVENUE AFTERREVIEW OF REFERRAL MEMO FROM PLANNING BOARD FOR SITEPLAN APPROVAL
ITEM BACKUP DOCUMENTATION:

1. SITE PLAN SUBMITTAL FORM FOR 185 ASHFORD AVENUE
2. MEMORANDUM \& ATTACHMENTS DATED SEPTEMBER 20,2021 FROM VALERIE MONSTRA, AICP TO MAYOR ROSSILLOAND THE BOARD OF TRUSTEES
3. DRAWINGS FOR 185-191 ASHFORD AVENUE
4. DRAFT RESOLUTION

## Plan Submittal Form

## 185 ASHFORD AVE <br> Address:

Application \#: A2020-1041

Project:
Mixed-Use Building

## Name: Andrew Cortese

ANDREW@CORTESECONSTRUCTION.COM; SL@CGASTUDIO.COM
Email: $\qquad$

914-478-0799
Phone:

Plans attached are being submitted for:
Building permit application 1 PDF copy \& 2 paper copies $1 / 4$ scale
Amendment to an application or permit, 2 sealed copies
Final As Built to close permit, 1 sealed copy
Final survey to close permit, 1 sealed copy
Plans attached are submitted at the direction of the Building Inspector for review by the following board:

BOT- 1 PDF copy +5 paper copies $1 / 4$ scale
PB - 1 PDF copy +7 paper copies $1 / 4$ scale
ZBA - 1 PDF copy +4 paper copies $1 / 4$ scale
AHRB - 1 PDF copy +2 paper copies $1 / 4$ scale
Received Stamp:


## MEMORANDUM

| TO: | Mayor Rossillo and Members of the Village Board of Trustees |
| :--- | :--- |
| FROM: | Valerie Monastra, AICP |
| CC: | Richard Leins, Esq. Village Administrator <br> Lori Lee Dickson Esq. Village Attorney |
|  | Ed Manley, Building Inspector |

Ashford Avenue Apartments LLC ("Applicant") is seeking Site Plan approval to substantially rehabilitate and expand a mixed-use building to include 12 residential dwelling units and two (2) retail/live work dwelling units ("Project"). Twenty (20) onsite surface parking spaces will be provided. The property is located at 185-191 Ashford Avenue, Section Block and Lot 3.90-55-32.4 ("Project Site") and is located in the DT, Downtown Transition, zoning district.

This Application was before the Planning Board for a recommendation, and one was issued at the August 5, 2021, Planning Board meeting. The recommendation and supporting documentation are attached to the end of this memorandum, including the Village Engineer's review letter.

## GENERAL AND PROCEDURAL COMMENTS

1. SEQR. The SEQR process has not yet commenced. The Applicant has provided a Short Environmental Assessment Form (EAF) and this application is categorized as an Unlisted Action under SEQR. The Village Board will be the Lead Agency for this application due to its site plan approval authority. See below for additional SEQR comments.
2. Site Plan Approval. This application requires Site Plan approval by the Village Board of Trustees. A public hearing conducted by the Village Board will be required.
3. Zoning. The Applicant provided an updated zoning table, and the Building Inspector provided a zoning letter with his final determination on the zoning compliance of this application. No waivers or variances are required for this Project.
4. Local Waterfront Revitalization Consistency. The Village Board will need to make a consistency determination with the Village's LWRP per §300-52(D) as part of the final Site Plan approval. The Applicant has provided a Coastal Consistency Form.
5. Affordable Housing. The Applicant proposes to provide one unit of affordable housing in accordance with $\S 300-40$ of the Zoning chapter.

## SEQR/ENVIRONMENTAL REVIEW COMMENTS

Part I of the EAF is complete. Based on the responses to the EAF Part $I$, a few environmental topics require additional information from the Applicant, and those topic areas are summarized below.

1. Threatened or Endangered Species. The EAF identified the following threatened or endangered species: Bald Eagle. A consultation with NYSDEC is recommended as part of this SEQR review.
2. Construction. The Applicant should provide additional information on construction impacts including daily truck trips and truck routes.
3. Archaeological Site. The Project Site is within an archeologically sensitive area and typically would require a consultation with SHPO. However, the Project will be located on previously disturbed land. Therefore, it is recommended that consultation with the State Historic Preservation Office (SHPO) is not necessary.

## SITE PLAN COMMENTS

1. Unbundled Parking. The Applicant is proposing unbundled parking. Specifically, the Applicant proposes to offer assigned spaces to tenants in the building but will make any unutilized parking spaces available to rent to area residents or provide additional retail parking. By renting out spaces to persons other than the occupants or tenants of the building, it was determined by the Building Inspector that the parking will constitute as an additional use which is not a permitted in the DT district (Table A-2 in the Zoning chapter). The Planning Board recommends that the Village Board should consider amending the zoning to allow parking, non-accessory use in the DT district (see attached recommendation resolution).
2. Unit 1. As noted in our June 1, 2021, review memorandum, the windows in Unit 1 face the parking area are the only windows for the bedroom and living areas in that apartment. There will be little natural sunlight made available to the residents in Unit 1 for the bedroom and living areas due to the overhang of the parking and the size of the windows. The Village Board may want to consider having the Applicant provide additional windows on the side of the building.
3. Lighting. The Applicant provided a lighting plan and noted that the lighting will comply with §300-41 of the Zoning chapter. It is recommended that the Applicant submit a photometric analysis to demonstrate that the proposed lighting will comply with those requirements.

## VILLAGE OF DOBBS FERRY

112 Main Street
Dobbs Ferry, New York 10522
TEL: (914) 231-8500 • FAX: (914) 693-3470

## RESOLUTION 11-2021

## VILLAGE OF DOBBS FERRY PLANNING BOARD RECOMMENDATION RESOLUTION Property: 185-191 Ashford Avenue (Section Block and Lot 3.90-55-32.4 and DT Zone)

## Background

WHEREAS, Ashford Avenue Apartments LLC (the "Applicant" and "Owner") is seeking Site Plan approval to substantially rehabilitate and expand a mixed-use building to include 12 residential dwelling units and two (2) retail/live work dwelling units. The property is located at 185-191 Ashford Avenue, Section Block and Lot 3.90-55-32.4 ("Project Site") and is located in the DT, Downtown Transition, zoning district; and

WHEREAS, this application requires Site Plan approval by the Village Board of Trustees and a recommendation by the Planning Board per Section 300-52 of the Zoning chapter; and

WHEREAS, The Planning Board has carefully examined the Application and the Applicant's materials as follows:

1. Site Plan Application Form dated June 17, 2021
2. Short Environmental Assessment Form June 16, 2021
3. Coastal Assessment Form dated June 9, 2021
4. Letter to Planning Board by Christina Griffin Architects dated June 17, 2021
5. Site Plans by Christina Griffin Architects last revised July 22, 2021
a. S-1 Zoning Compliance
b. S-2 Site Plan
c. S-3 Location Map, Photos of Neighboring Properties
d. S-4 Streetscape of Neighboring Properties
e. R-1 3D Renderings
f. B-1 Basement Plan, Photos of Existing Conditions
g. A-1 First Floor Plan
h. A-2 Second Floor Plan
i. A-3 Third Floor Plan
j. A-4 Roof Plan
k. A-5 South Elevation
I. A-6 West and East Elevation
m. A-7 North Elevation
n. E-1 Electric Plan
o. LP-1 Landscape Plan
p. C-1 Existing and Demolition Plan
q. C-2 Erosion and Sediment Control Plan
r. C-3 Stormwater Management Plan
s. C-4 Details

WHEREAS, the Planning Board has also reviewed and examined letters, reports, and memorandum from the Board's consulting engineer and planner.

WHEREAS, the Planning Board closed the public hearing on July 1, 2021, and at the same meeting, the Board deliberated in public on the Applicant's request for recommendation.

## Planning Board Determination

NOW, THEREFORE, BE IT RESOLVED, the Planning Board recommends the application for Site Plan approval with the following additional recommendations as set forth below:

1. The Village Board should require the Applicant to address to the full satisfaction of the Village Engineer, all outstanding stormwater, and engineering issues raised in the hearings and documents submitted to the Board, including the July 29, 2021, engineering review letter.
2. The Applicant proposes to unbundle its off-street parking spaces. This would include the potential renting of unused parking spaces to area residents. While the Planning Board favors unbundled parking, the renting of spaces to persons other than the occupants or tenants of the building is a parking, nonaccessory use, which is not a permitted use in the DT district. The Village Board should consider amending the zoning code to allow a parking, nonaccessory use in the DT district.
3. The Applicant also noted that they are in favor of providing on-street parking in front of the building to offer public ease of access to the retail spaces. The Planning Board supports the proposed parking spaces on Ashford Avenue. However, it is recommended that the Village Board request additional details on the width of Ashford Avenue and the current drive lanes to determine if the proposed on-street parking would be possible, or if modifications to the striping and roadway are necessary to accommodate on-street parking.

Motion by: Chairman Hunter Seconded by: Mr. Brosnahan

| CHAIRMAN HUNTER | \ AYE | $\square$ | NAY | $\square$ | ABSTAIN | $\square$ RECUSE | $\square$ ABSENT/EXCUSED |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| STEPHEN BROSNAHAN | \ AYE | $\square$ | NAY | $\square$ | ABSTAIN | $\square$ RECUSE | $\square$ ABSENT/EXCUSED |
| ROB LANE | $\square$ AYE | $\square$ | NAY | $\square$ | ABSTAIN | $\square$ RECUSE | 区 ABSENT/EXCUSED |
| ALLEN HALE | \ AYE | $\square$ | nay | $\square$ | ABSTAIN | $\square$ RECUSE | $\square$ ABSENT/EXCUSED |
| LAURA HAUPT | \ AYE | $\square$ | NAY | $\square$ | ABSTAIN | $\square$ RECUSE | $\square$ ABSENT/EXCUSED |
| PETER WINDER, ${ }^{\text {sT }}$ ALTERNAATE MEMBER | \ AYE | $\square$ | NAY |  | AbSTAIN | $\square$ RECUSE | $\square$ ABSENT/EXCUSED |
| VOTE TOTALS | $5 \text { AYE }$ | 0 | NAY | 0 | ABSTAIN |  | 1 ABSENT/EXCUSED |
| RESULT: | MOTION: PASSES |  |  |  |  |  |  |

I hereby attest that the above Resolution was approved by the Planning Board at its August 5, 2021 meeting, and that I have been authorized to sign this Resolution by decision of the Planning Board.

# Dolph Rotfeld Engineering <br> An AI Engineers Company 

## MEMORANDUM

## To: Stephen Hunter, Planning Board Chairman

C: Planning Board Members<br>Richard Leins, Interim Village Administrator<br>Ed Manley, Building Inspector<br>Dan Pozin, Planning Board Attorney, Valerie Monastra, Village Planner

## From: Anthony Oliveri, P.E.

Date: July 29, 2021

## Re: $\quad$ Site Plan

185-191 Ashford Avenue
Village of Dobbs Ferry
With regard to the above mentioned project, this office has reviewed the following plans and submittals:

- Plans entitled: "Mixed Use Building at 185-191 Ashford Avenue", prepared by Christina Griffin Architect, PC, dated 7/22/2021;
- Plans entitled: "Proposed Building, 191 Ashford Avenue", prepared by Hudson Engineering \& Consulting, PC, dated 7/1/2021;

Our remaining comments are as follows:

1. Comment regarding the proposed on street parking from our June $29^{\text {th }}$ memo remains.
2. Notes regarding inspection and certification of the existing sewer service size and capacity must be added to the plan.
3. It is noted that a sump pump has now been proposed to discharge stormwater runoff from the new bicycle ramp and the footing drains. It is not clear where this is to be installed (basement?). Sizing criteria should be provided as well as actual float elevations specified on the plans.

Thank you


## MIXED-USE BUILDING

## 

 10 Spring Street, Hastings-on-Hudson, NY 10706

| OWNER | ARCHITECT | CIVIL ENGINEER | DATES | LIST OF DRAWINGS |
| :---: | :---: | :---: | :---: | :---: |
| ASHFORD AVENUE APARTMENTS, LLC <br> ANDREW CORTESE <br> 145 PALISADE ST. <br> SUITE 318E <br> DOBBS FERRY NY 10522 <br> 914-478-4250 <br> ANDREW@CORTESECONSTRUCTION.COM | cGa studio <br> CHRISTINA GRIFFIN AIA LEED AP CPHC <br> 10 SPRING STREET <br> HASTINGS-ON-HUDSON, NY 10706 <br> 914.478.0799 <br> cG@cGASTUDIO.com | hUDSON ENGINEERING \& CONSULTING, P.C. <br> 45 KNOLLWOOD ROAD SUITE 201 <br> ELMSFORD, NY 10523 914.909.0420 hudsonec.com |  |  |






FENCE DETAIL
SCALE: $1 / 2^{\prime \prime}=1^{\prime}-0^{\prime \prime}$


NORTH ELEVATION
SCALE: $3 / 16^{\prime \prime}=1^{1}-0^{\prime \prime}$





















## 185 ASHFORD AVENUE SITE PLAN APPLICATION - SEORA \& SCHEDULE PUBLIC HEARING

WHEREAS, the Board of Trustees of the Village of Dobbs Ferry acknowledged receipt of a site plan application for property in the DT, Downtown Transitional, zoning district at 185-191 Ashford Avenue for the expansion of a mixed-use building to include 10 residential dwelling units and 2 retail units with storefront access along Ashford Avenue and directed referral of the matter to the Dobbs Ferry Planning Board and the Dobbs Ferry AHRB for further input, refinement of the proposal and recommendations; and

WHEREAS, thereafter the matter was the subject of joint meetings of the three boards starting in February 2021 and in May the Planning Board opened a public hearing; and

WHEREAS, this combined process has resulted in a project now consisting of 12 residential units (including a set-aside for affordability) and 2 retail/live work dwelling units ("Project") and after having received the necessary recommendations from the Planning Board, it is now necessary to take certain actions including scheduling a public hearing in advance of further review of the Project by the Board of Trustees.

NOW BE IT RESOLVED, that, the Board of Trustees of the Village of Dobbs Ferry hereby declares itself Lead Agency for the environmental review of the Project under the State Environmental Quality Review Act ("SEQRA"), an Unlisted Action; and

AND BE IT FURTHER RESOLVED that the Board calls for a public hearing to be scheduled on Tuesday, October 12, 2021 at 6:30 p.m., or as soon thereafter as the matter may be heard, to receive public comment and consider the request for site plan approval for the Project at 185-191 Ashford Avenue.

