



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: JUNE 23, 2020
AGENDA ITEM SECTION: MATTERS REQUIRING ACTION
AGENDA ITEM NO. : 2
AGENDA ITEM: CONSIDER A MOTION TO TRANSFER FUNDS FOR COVID-19 RELATED COMPUTER PURCHASE AS RECOMMENDED BY THE VILLAGE TREASURER
ITEM BACKUP DOCUMENTATION: 1. MEMORANDUM & ATTACHMENTS DATED JUNE 16, 2020 FROM MR. JEFF CHUHTA/VILLAGE TREASURER TO MR. ED MANLEY/INTERIM VILLAGE ADMINISTRATOR, MS. CHARLENE INDELICATO/VILLAGE ADMINISTRATOR, MAYOR VINCENT ROSSILLO AND THE BOARD OF TRUSTEES

ITEM BACKUP DOCUMENTATION:


1. MEMORANDUM & ATTACHMENTS DATED JUNE 16, 2020 FROM MR. JEFF CHUHTA/VILLAGE TREASURER TO MR. ED MANLEY/INTERIM VILLAGE ADMINISTRATOR, MS. CHARLENE INDELICATO/VILLAGE ADMINISTRATOR, MAYOR VINCENT ROSSILLO AND THE BOARD OF TRUSTEES



VILLAGE OF DOBBS FERRY
OFFICE OF THE VILLAGE TREASURER
112 Main Street
Dobbs Ferry, New York 10522
TEL: (914) 231-8503 • FAX: (914) 693-3470

Memo

To: Ed Manley, Interim Village Administrator
Charlene Indelicato, Village Administrator
Mayor Rossillo
Board of Trustees

From: Jeff Chuhta 

Date: June 16, 2020

Re: COVID Related Computer Purchase Budgetary Transfer

As a result of the COVID-19 Pandemic and the Administration's plan to stagger shifts in addition to allowing/encouraging staff to work from home when possible, I am requesting a budget transfer be made to the 2020-21 General Fund budget as follows:

From A.1325.457 Treasurer Professional Consultants in the amount of \$12,568.32

To A.1325.200 Treasurer Equipment in the amount of \$12,568.32.

This request is to allow for the purchase of laptops and some other computer supplies (per attached quote) for Treasurer's Office and Building Department staff. Additionally, this will allow us to use seven desktop computers purchased for those departments just prior to the pandemic to replace end of life computers in the Police Department. The desktop computers transferred cost approximately \$4,992.



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000062883925.1	Sales Rep	Derek Amos
Total	\$12,568.32	Phone	(800) 456-3355, 7250018
Customer #	11807562	Email	Derek_Amos@Dell.com
Quoted On	Jun. 10, 2020	Billing To	ACCOUNTS PAYABLE
Expires by	Jul. 10, 2020		VILLAGE OF DOBBS FERRY
			ACCOUNTS PAYABLE
			112 MAIN ST
			DOBBS FERRY, NY 10522-4622

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Derek Amos

Shipping Group

Shipping To	Shipping Method
ELISSA SALERNO VILLAGE OF DOBBS FERRY 112 MAIN ST DOBBS FERRY, NY 10522 (914) 693-2203	Third Day

Product	Unit Price	Qty	Subtotal
Dell Latitude 5500	\$1,243.51	7	\$8,704.57
Dell USB Slim DVD +/- RW Drive - DW316	\$43.55	9	\$391.95
Dell Thunderbolt Dock- WD19TB	\$240.12	9	\$2,161.08
Dell Adapter USB-C to Dual USB-A with Power Pass-Through	\$36.29	9	\$326.61
Dell Wireless Keyboard & Mouse - KM636	\$36.29	9	\$326.61

Adesso CyberTrack H4 - Web camera - color - 2.1 MP - 1920 x 1080 - 1080p - audio - USB 2.0 - MJPEG, YUV2	\$38.69	11	\$425.59
Dell 24 Monitor - E2420H, 60.5cm (23.8")	\$125.99	1	\$125.99
			<hr/>
Subtotal:			\$12,462.40
Shipping:			\$105.92
Non-Taxable Amount:			\$12,568.32
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
			<hr/>
Total:			\$12,568.32

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.