



VILLAGE OF DOBBS FERRY BOARD OF TRUSTEES AGENDA

MEETING DATE: APRIL 13, 2021

AGENDA ITEM SECTION: MATTERS REQUIRING ACTION

AGENDA ITEM NO. : 4

AGENDA ITEM: DISCUSSION OF THE FOLLOWING EARTH DAY ACTIVITIES: PLAY STREETS ON APRIL 18, 2021 AND "DITCH YOUR CAR/BRING YOUR WHEELS" ON APRIL 24, 2021

ITEM BACKUP DOCUMENTATION:

1. E-MAIL DATED APRIL 1, 2021 FROM MS. JENNIFER MURPHY TO MR. RICHARD LEINS/INTERIM VILLAGE ADMINISTRATOR AND MS. ALISSA FASMAN/SECRETARY TO THE VILLAGE ADMINISTRATOR
2. E-MAIL DATED APRIL 8, 2021 FROM MS. JESSICA PFLUEGER TO MAYOR ROSSILLO, MR. RICHARD LEINS/INTERIM VILLAGE ADMINISTRATOR, TRUSTEE CHRISTY KNELL, AND MS. ELIZABETH DREAPER/VILLAGE CLERK
3. PLAY STREETS CLOSURE REQUEST FORM 2021

From: Jennifer Murphy [REDACTED]
Sent: Thursday, April 1, 2021 4:01 PM
To: Village Administrator <villageadministrator@dobbsferry.com>; Alissa Fasman <afasman@dobbsferry.com>
Cc: Jessica Pflueger [REDACTED]; Kendra Garrison <kgarrison@dobbsferry.com>
Subject: Proposed Earth Month Activities - recap to Zoom, 4/1

[EXTERNAL] This email is from outside the Village of Dobbs Ferry - Please use caution when opening links and attachments!

Hi Richard, Alissa,

Thanks again for today's call. We are excited to have something like this to look forward to again 😊

To recap, below is a quick summary of **1) "Ditch Your Car / Bring Your Wheels" Event** and **2) Play Streets** pilot.

In addition to these events, we'll also be hosting 5 small walking tours through various woodland trails and parks in Dobbs Ferry, as well as a Zoom Trivia Night with our partner, 511NY RideShare.

1) Ditch Your Car / Bring Your Wheels" Event

This event will encourage residents to walk or ride into town, and come learn about various forms of alternative transportation methods -- such as e-bikes, skateboards, scooters, roller skates, and more! Afterwards, we'll encourage folks to wander into town and support one of our local bars, restaurants or shops.

WHEN: Saturday, April 24 (3-6pm)

WHERE: Parking lot at Cedar & Palisade St.

Following Halloween protocol, all participants will have to wear masks and will be encouraged to socially distance. All attendees must sign-in and provide contact information for future contact tracing, if needed. This is a public event.

2) Play Streets

'Play Streets': create a safe place for kids to play outside on the streets by offering pop-up, low-traffic, street closures for biking, skating, and ball-playing:

<https://www.ourstreetsdobbsferry.com/actions/play-streets>

WHEN: Sunday, April 18 (2-5pm) with April 25 as the rain date

WHERE: We have already identified two neighborhoods to participate in the pilot and the neighborhood contacts are copied here:

1. All of Bellewood Ave (between Ashford and Walgrove) (Carolyn Hanson: carolynhanson77@gmail.com)
2. All of Chestnut Ridge Way plus Price St between Chestnut and Hickory Hill Dr (Jessica Pflueger: Pflueger.jj@gmail.com and Leslie Pappa: lesliepapa23@gmail.com)

All participants will have to wear masks and parents/ caregivers must be present at all times for children under 10 years of age. Contact information will be collected for future contact tracing, if needed. These are intended to be neighborhood events but all are welcome.

Many thanks, and please let us know if you need any further info.

Best,
Jenn

From: Jessica Pflueger [REDACTED]
Sent: Thursday, April 8, 2021 10:06 AM
To: Vincent Rossillo <MayorRossillo@dobbsferry.com>; Village Administrator <villageadministrator@dobbsferry.com>; Christy Knell <TrusteeKnell@dobbsferry.com>; Liz Dreaper <ldreaper@dobbsferry.com>
Cc: [REDACTED]; Carolyn Hanson [REDACTED]; Jennifer Murphy [REDACTED]; Rebecca Pitts [REDACTED]
Subject: Ask for street closure approval for April 18

[EXTERNAL] This email is from outside the Village of Dobbs Ferry - Please use caution when opening links and attachments!

To: Mayor Rossillo, Trustee Knell, Richard and Liz,

Following the presentation on the last BoT meeting, we herewith would like to close the loop on the Play Streets events and officially ask for approval for the street closures.

WHEN: Sunday, April 18 (2-5pm) with April 25 as the rain date

WHERE: We have already identified two neighborhoods to participate in the April Earth Month pilot and the neighborhood contacts are copied here:

1. All of Bellewood Ave (Carolyn Hanson: carolynhanson77@gmail.com)
2. All of Chestnut Ridge Way plus Price St between Chestnut and Hickory Hill Dr (Jessica Pflueger: Pflueger.jj@gmail.com and Leslie Pappa: lesliepapa23@gmail.com)

What are Play Streets?

'Play Streets' create a safe place for kids to play outside on the streets by offering pop-up, low-traffic, street closures for biking, skating, and ball-playing: <https://www.ourstreetsdobbsferry.com/actions/play-streets>

All participants will have to wear masks and parents/ caregivers must be present at all times for children under 10 years of age. This is not a public event, but only open to residents of the particular neighborhood (incl. friends and family). We will ensure to have contact tracing in place and keep the sign in lists for three weeks.

We will work with the DPW to arrange for the barriers to be dropped off. We do not anticipate needing support from the DF Police during the events. The barriers will be staffed by volunteers to make sure residents can get in and out of the closed area at all times.

Where we ask for approval by the BoT:

- Grant approval for the two street closures on April 18 (Rain date April 25)
- Confirm whether the 'block party' approval process is the right one to follow for neighborhoods who want to host their own Play Streets Event in the future (after the pilot in April).

Thank you in advance for your support. We are looking forward to creating a fun and safe event for our community.

Please let me know if you have any questions.

Best,

Jessica Pflueger
Our Streets Dobbs Ferry

11 Overlook Rd, Dobbs Ferry
[REDACTED]

VILLAGE OF DOBBS FERRY



"PLAY STREETS" STREET CLOSURE REQUEST FORM 2021

Play Streets is an initiative organized by a coalition of Village organizations to provide "a safe place for kids to play outside on the streets by offering pop-up, low-traffic, street closures for biking, skating and ball-playing." In an effort to provide additional outdoor opportunities for neighbors to gather during the COVID-19 pandemic, the Village of Dobbs Ferry approves of the April 18th event with regulations and conditions as described below.

The following regulations and conditions apply:

- Applications for "Streets" will be reviewed street closures will be reviewed and approved by the Mayor and the Village Administrator, and the applicant will be notified of approval prior to April 18. There are a limited number of street closures permitted.
- The deadline to apply for a Play Streets street closure is end of business Thursday, April 15.
- The Applicant will be held as the responsible party for the event.
- The Applicant must designate volunteers to coordinate the monitoring of street barricades throughout the event. Occupants of the street must be permitted to enter and exit with their vehicles, and there must be volunteers stationed at each barricade location to open and close the barricades as needed.
- The Applicant must designate one volunteer to be in charge of maintaining a list of attendees for contact tracing purposes. The list of attendees will need to be held by the contact tracing volunteer for three weeks after the event after which time it can be discarded. Should the County Health Department require the list because an attendee has contracted COVID-19, the designated volunteer will be required to submit the attendee list to the County's contact tracing authorities.
- The barricades will be dropped off with the Applicant on Friday, April 16.
- The Applicant will be responsible for setting up the barricades for the street closure at 2pm on Sunday, April 18, and removing them at 5pm.
- The barricades will be collected from the Applicant by our Department of Public Works on Monday, April 19.
- The Applicant will be responsible for ensuring that attendees maintain 6ft of distance between different households, and must observe other safety measures to help prevent the spread of COVID-19 in our community.

Please read the following CDC recommendations for event gatherings:

<https://www.cdc.gov/coronavirus/2019-ncov/your-health/large-gatherings.html>

VILLAGE OF DOBBS FERRY



PLAY STREETS STREET CLOSURE REQUEST FORM 2021

APPLICANT

NAME _____ PHONE: _____

ADDRESS: _____

EMAIL ADDRESS: _____

VOLUNTEER – Contact Tracing List

NAME: _____ PHONE: _____

ADDRESS: _____

EMAIL ADDRESS: _____

VOLUNTEERS – Barricade Monitors

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

STREET AREA TO BE CLOSED:

LOCATION OF BARRICADES:

I hereby release the Village of Dobbs Ferry, its servants and employees of any liability or loss of equipment and/or persons which may result during the street closure event. I agree to abide by all rules and conditions set down by the Village of Dobbs Ferry.

All information provided herein is true and correct to the best of the Applicant's' knowledge, information and belief.

Signature: _____

Date: _____