

Birth Certificates

Who is eligible to obtain a birth certificate copy?

- The person named on the birth certificate.
- A parent of the person named on the birth certificate (requesting parent's name must be on birth certificate).
- Only by order of a New York State Court may a spouse, child or other persons obtain a copy of a birth certificate.

Identification Requirements - application *must* be submitted with copies of either A or B:

A. One (1) of the following forms of valid photo-ID:

- Driver license
- State issued non-driver photo-ID card
- Passport
- U.S. Military issued photo-ID

B. Two (2) of the following showing the applicant's name and address:

- Utility or telephone bills
- Letter from a government agency dated within the last six (6) months

What is the fee for a birth certificate copy?

- The fee is \$10.00 per birth certificate copy
- The fee is \$22.00 per birth certificate genealogy copy

Important Notes:

- Failure to include necessary identification will result in rejection of your application.
- Copy of Passport required in addition to the above ID if request is made from a foreign country that requires a U.S. Passport for travel.

PLEASE COMPLETE THE FORM: APPLICATION TO LOCAL REGISTRAR FOR COPY OF BIRTH RECORD, INCLUDE A CHECK OR MONEY ORDER MADE OUT TO: "VILLAGE OF DOBBS FERRY" FOR \$10.00 PER COPY REQUESTED, (\$22.00 PER COPY REQUESTED FOR GENEALOGY COPY), REQUESTED AND A COPY OF A VALID ID AND MAIL IT TO:

MS. ELIZABETH DREAPER
VILLAGE CLERK & REGISTRAR OF VITAL STATISTICS
VILLAGE OF DOBBS FERRY
112 MAIN STREET
DOBBS FERRY, NEW YORK 10522